PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT

Advanced Meeting Package

Board of Supervisors Regular Meeting

> Tuesday August 27, 2019 7:30 p.m.

Panther Trace I Clubhouse 12515 Bramfield Drive Riverview, Florida

Note: The Advanced Meeting Package is a working document and thus all materials are considered <u>DRAFTS</u> prior to presentation and Board acceptance, approval or adoption.

Panther Trace I Community Development District

DPFG Management & Consulting, LLC 15310 Amberly Drive, Suite 175, Tampa, Florida 33647

Phone: 813-374-9105

Board of Supervisors

Panther Trace I Community

Development District

Dear Board Members:

A Regular Meeting of the Board of Supervisors of the Panther Trace I Community Development District is scheduled for **Tuesday**, **August 27**, **2019** at **7:30** p.m. at the **Panther Trace I Clubhouse**, 12515 Bramfield Drive, Riverview, Florida.

The advanced copy of the agenda for the meeting is attached along with associated documentation. Any additional support material will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Raymond J. Lotito District Manager

cc: Attorney, Straley Robin Engineer, Stantec

Clubhouse Manager

District Files

District: PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT Date of Meeting: Tuesday, August 27, 2019 Time: 7:30 P.M. Location: Panther Trace I Clubhouse 12515 Bramfield Drive Riverview, Florida Dial -in Number: 515-603-4904 Guest Access Code: 434537# Agenda I. Roll Call Pledge of Allegiance II. **Audience Comments** (limited to three minutes) III. **Administrative Matters** Exhibit 1 A. Consideration and Approval of Minutes of the July 16, 2019 Meeting B. Acceptance of the July 2019 Financial Statements Exhibit 2 C. Exhibit 3 Presentation on the use of the Clubhouse for Yoga and Raw Food Classes IV. **Business Matters** A. Fiscal Year 2019-2020 Budget Public Hearing 1. Open Public Hearing 2. Exhibit 4 Review of the FY 2019-2020 Budget 3. **Audience Comments** 4. Close Budget Public Hearing 5. Consideration and Adoption of 2019-04 Exhibit 5 FY 2019-2020 Budget B. Fiscal Year 2019-2020 Assessment Public Hearing 1. Open Public Hearing 2. Review of Assessments

1. Facilities Director's Report August 2019

Exhibit 8

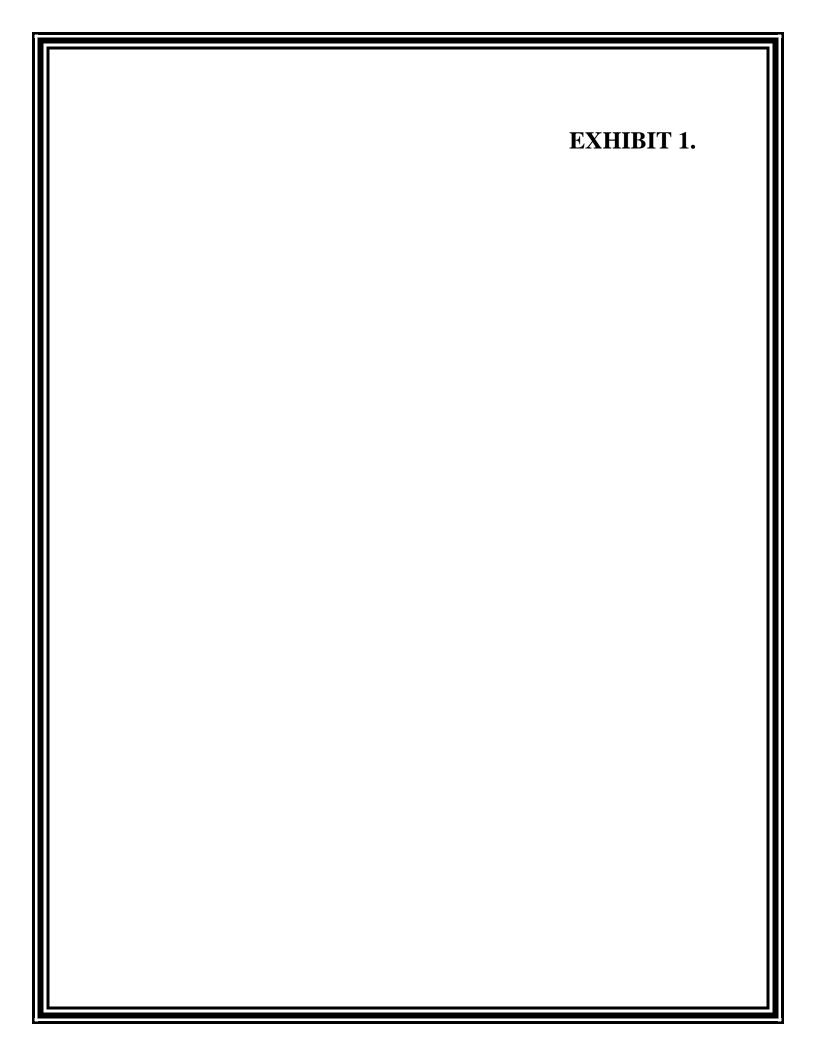
2. Review of the OLM Inspection Report, Grade Sheet and LMP Landscape Weekly Summary Report

Exhibit 9

3. Shade Cover for Playground Area - Playmore Recreational Products & Services' Letter Response

Exhibit 10

- VI. Supervisors' Requests
- VII. Adjournment



1		MINUTES OF MEETING					
2	PANTHER TRACE I						
3	COMMU	NITY DEVELOPMENT DISTRICT					
4							
5 6 7		ne Board of Supervisors of the Panther Trace I Community nesday, July 16, 2019 at 7:30 p.m. at Panther Trace I Clubhouse, orida 33579.					
8							
9	FIRST ORDER OF BUSINESS – Ro	oll Call					
10	Ms. Jones called the meeting to	o order and conducted roll call.					
11	Present and constituting a quorum were	e:					
12 13 14	Megan Jones Mike Staubitz Dan O'Neill	Board Supervisor, Chairman Board Supervisor, Vice Chairman Board Supervisor, Assistant Secretary					
15	Also present were:						
16	Raymond Lotito	District Manager, DPFG Management & Consulting LLC					
17							
18 19	The following is a summary of the dis CDD Board of Supervisors Regular Mo	scussions and actions taken at the July 16, 2019 Panther Trace I eeting.					
20							
21	Pledge of Allegiance						
22	The Pledge of Allegiance was	recited.					
23	SECOND ORDER OF BUSINESS –	Audience Comments					
24 25 26 27	Jones informed residents that Ms. Mor	noted that summer heat makes the playground too hot to use. Ms. nica Vitale will be looking into sunshades for the playground, with all in the future. Additionally, a resident proposed using tarps over heating. Discussion ensued.					
28	THIRD ORDER OF BUSINESS – A	dministrative Matters					
29	A. Exhibit 1: Consideration and A	approval of Minutes of the May 28, 2019 Meeting					
30 31 32	·	CONDED by Mr. Staubitz, WITH ALL IN FAVOR, the Board Supervisors Regular Meeting held on May 28, 2019 for the Panther rict.					
33	B. Exhibit 2: Acceptance of the M	May & June 2019 Financial Statements					
34 35		CONDED by Mr. Staubitz, WITH ALL IN FAVOR, the Board attements for the Panther Trace I Community Development District.					
36	FOURTH ORDER OF BUSINESS –	Business Matters					

FOURTH ORDER OF BUSINESS – Business Matters

37

A. Ratification of the Replacement of the Clubhouse A/C Unit in the amount of \$9,650.00

Panther Trace I CDD July 16, 2019 Page 2 of 3 Regular Meeting

- 38 On a MOTION by Mr. O'Neill, SECONDED by Mr. Staubitz, WITH ALL IN FAVOR, the Board 39 ratified the Replacement of the Clubhouse A/C Unit in the amount of \$9,650.00 for the Panther Trace I
- Community Development District. 40
- 41 B. Exhibit 3: Approval of the LMP Proposal #60289 Irrigation Line Re-Route - \$745.20
- 42 On a MOTION by Mr. O'Neill, SECONDED by Mr. Staubitz, WITH ALL IN FAVOR, the Board
- 43 approved LMP Proposal #60289 Irrigation Line Re-Route in the amount of \$745.20 for the Panther Trace
- 44 I Community Development District.

45 FIFTH ORDER OF BUSINESS – Old Business Matters

- A. Motion to Approve Campus Suite Contract
- 47 On a MOTION by Mr. O'Neill, SECONDED by Mr. Staubitz, WITH ALL IN FAVOR, the Board
- approved the Campus Suite Contract for ADA Management for the Panther Trace I Community 48
- Development District. 49

46

58

64

50 SIXTH ORDER OF BUSINESS – Staff Reports

- 51 A. District Manager
- 52 There being none, the next item followed.
- 53 B. District Counsel
- 54 There being none, the next item followed.
- 55 C. District Engineer
- 56 There being none, the next item followed.
- 57 D. Facilities Director
 - 1. Exhibit 4: Facilities Director's Report July 2019
- 59 2. Exhibit 5: Review of the OLM Inspection Report, Grade Sheet, and LMP Landscape Weekly 60 **Summary Report**

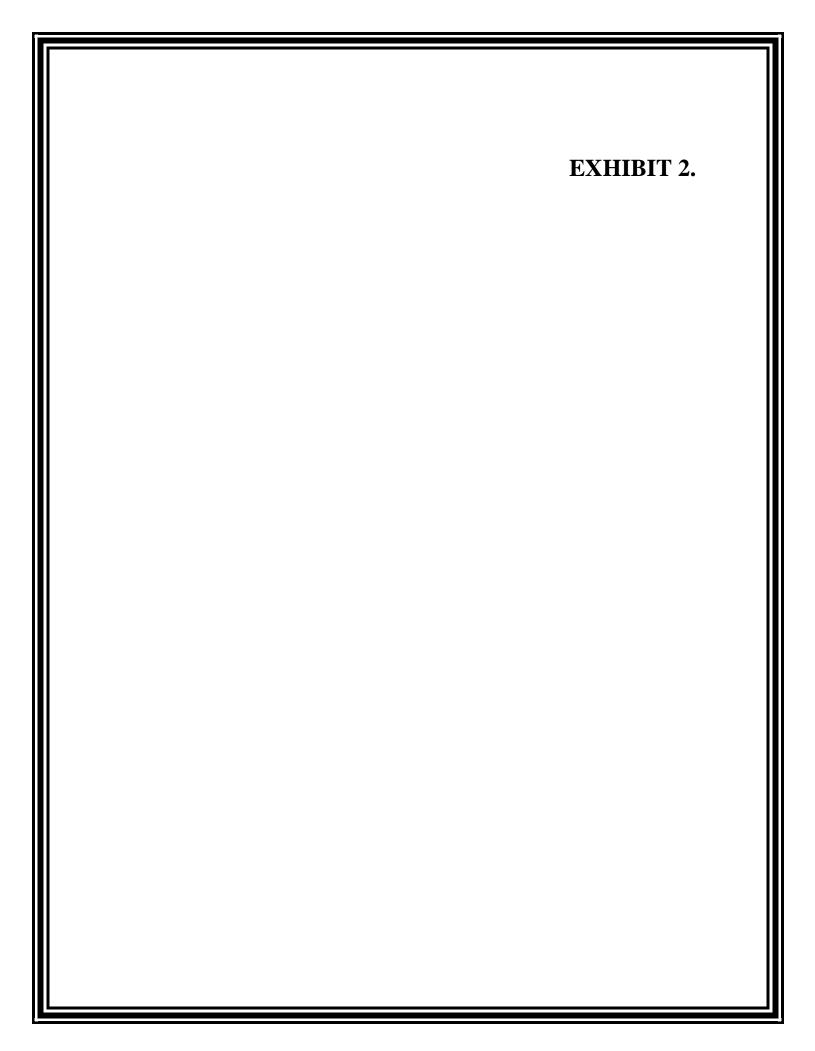
SEVENTH ORDER OF BUSINESS – Supervisor's Requests 61

Ms. Jones reported investigating a storage shed to place near the clubhouse for storage with Ms. 62 63 Vitale's help.

EIGHTH ORDER OF BUSINESS – Adjournment

- 65 Ms. Jones asked for final questions, comments, or corrections before adjourning the meeting. There being none, Mr. O'Neill made a motion to adjourn the meeting. 66
- 67 On a MOTION by Mr. O'Neill, SECONDED by Mr. Staubitz, WITH ALL IN FAVOR, the Board 68 adjourned the meeting for the Panther Trace I Community Development District.
- 69 *Each person who decides to appeal any decision made by the Board with respect to any matter
- 70 considered at the meeting is advised that person may need to ensure that a verbatim record of the
- 71 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

73 74	Meeting minutes were approved at a meeting held on	a meeting by vote of the Board of Supervisors at a publicly noticed
75		
	Signature	Signature
76		
	Printed Name	Printed Name
77		
78	Title:	Title:



Panther Trace Community Development District

Financial Statements (Unaudited)

Period Ending July 31, 2019

Panther Trace CDD Balance Sheet July 31, 2019

		G	ENERAL FUND		DS2007 FUND		SOLIDATED TOTAL
1 <u>A</u>	SSETS:	-					
2							
3	CASH	\$	60,094	\$	-	\$	60,094
4	CASH - DEBIT CARD		1,461		-		1,461
5							
6	INVESTMENTS:						
7	MONEY MARKET ACCOUNT - BU		1,664,774		-		1,664,774
8	TRUST - REVENUE ACCT		-		234,386		234,386
9	TRUST - RESERVE ACCT		-		1		1
13	DUE FROM OTHER FUNDS		-		531		531
14	PREPAID EXPENSES		-		-		-
15	DEPOSITS		16,890				16,890
	OTAL ASSETS	\$	1,743,219	\$	234,918	\$	1,978,136
17							
18							
_	IABILITIES:						
20		_		_		_	
21	ACCOUNTS PAYABLE	\$	2,987	\$	-	\$	2,987
25	DUE TO DS FUND		531		-		531
26	TIND DAY ANGE						
	UND BALANCE:						
28	IONSPENDABLE:						
29 N	PREPAID AND DEPOSITS		16,890				16,890
			198,136		-		198,136
	SSIGNED: ONE QUARTER OPERATING CAPITAL SSIGNED: RENEWAL & REPLACEMENT		295,923		-		295,923
	SSIGNED: RENEWAL & REPLACEMENT SSIGNED: FY 2017 INC. IN RESERVES		115,806		-		115,806
	SSIGNED: FY 2017 INC. IN RESERVES		100,615		-		100,615
	SSIGNED: FY 2019 INC. IN RESERVES		70,900		-		70,900
	ESTRICTED:		70,900		-		70,900
	DEBT SERVICE		_		234,918		234,918
	INASSIGNED		941,430		237,710		941,430
40	MADDIOINED		741,430		-		741,430
	OTAL LIABILITIES & FUND BALANCE	\$	1,743,219	\$	234,918	\$	1,978,136
71 1	OTHE EMBILITIES & FUND BALANCE	Ψ	1,173,217	Ψ	237,710	Ψ	1,770,130

Panther Trace CDD

General Fund

Statement of Revenue, Expenses and Changes in Fund Balance For the Period From October 1, 2018 through July 31, 2019

		A	FY2019 DOPTED UDGET		JDGET -TO-DATE	ACTUAL R-TO-DATE	FA	ARIANCE VORABLE AVORABLE)
1 R	EVENUE					 	(01,11	
2	SPECIAL ASSESSMENTS - ON ROLL (NET)	\$	787,745	\$	787,745	\$ 790,558	\$	2,813
3	INTEREST REVENUE		2,000		1,667	20,216		18,549
4	MISCELLANEOUS REVENUE (FIELD USE, ACCESS CARDS, ETC)		300		250	686		436
5	CH SECURITY OFFICER FEE		_		-	785		785
6	CLUBHOUSE RENTALS		2,500		2,083	4,125		2,042
7	INSURANCE PROCEEDS		_		-	, , , , , , , , , , , , , , , , , , ,		-
	OTAL REVENUE		792,545		791,745	 816,370		24,625
9						 		
10 E	XPENDITURES							
11	FINANCIAL AND ADMINISTRATIVE:							
12	BOARD OF SUPERVISORS SALARIES		12,000		10,000	5,600		4,400
13	PAYROLL TAXES (BOS STAFF)		918		766	428		338
14	PAYROLL SERVICE FEES		715		596	673		(77)
15	MANAGEMENT CONSULTING SERVICES		45,000		37,500	37,500		-
16	SALES TAX		_		-	-		_
17	OFFICE SUPPLIES		500		417	371		46
18	BANK FEES		200		167	292		(125)
19	MISCELLANEOUS - (POSTAGE, COPIES, PHONE, ETC)		200		107	2,2		(120)
20	MAILING		50		42	_		42
21	SCHOOL SPONSORSHIP		200		200	200		
22	OTHER MISCELLANEOUS		250		208	234		(26)
23	AUDITING		4,200		4,200	3,200		1,000
24	REGULATORY AND PERMIT FEES		175		175	175		1,000
25	LEGAL ADVERTISEMENTS		700		583	789		(206)
								, ,
26	ENGINEERING SERVICES TECHNOLOGY SERVICES & WEBSITE ADMIN		5,000 200		4,167 200	1,423 1,712		2,744
27								(1,512)
28	LEGAL SERVICES		7,500		6,250	 5,840		410
29	TOTAL FINANCIAL & ADMINISTRATIVE		77,608		65,470	 58,436		7,034
30	INSURANCE:							
31			15 122		15 100	12.946		2.276
32	INSURANCE (PUBLIC OFFICIALS & PROPERTY & CASUALTY) TOTAL INSURANCE		15,122 15,122	-	15,122 15,122	 12,846 12,846		2,276 2,276
33	TOTAL INSURANCE		15,122		15,122	 12,040		2,270
34 35	DEBT SERVICE ADMINISTRATION:							
	DISCLOSURE REPORT		1,000		1,000	1,000		
36 37	ARBITRAGE REBATE		700		700	650		50
	TRUSTEE FEES							433
38 39	TOTAL DEBT SERVICE ADMINISTRATION		4,770 6,470	-	4,770 6,470	 4,337 5,987		483
40	TOTAL DEBT SERVICE ADMINISTRATION		0,470		0,470	 5,987		463
	UTILITIES:							
41			122 600		102.000	05.075		17.005
42	UTILITIES - ELECTRICITY		123,600		103,000	85,975		17,025
43	UTILITIES - WATER		10,000		8,333	5,179		3,154
44	UTILITIES - SOLID WASTE DISPOSAL		1,700		1,559	1,727		(168)
45	UTILITY IMPACT FEE		650		650	 631		19
46	TOTAL UTILITIES		135,950		113,542	 93,512		20,030
47	CI VIDATO VICE CASA ESE							
48	CLUBHOUSE STAFF:							
49	SECURITY SYSTEM - CONTRACT		120		120	104		16
50	SECURITY PATROL		30,000		25,000	17,889		7,111
51	SECURITY MISCELLANEOUS EXPENSE (EQUIPMENT REPAIRS)		500		417	-		417
52	CLUBHOUSE STAFF		69,000		57,500	54,774		2,726
53	CLUBHOUSE STAFF TAXES		5,279		4,399	4,167		232
54	UNEMPLOYMENT INSURANCE		1,500		1,250	217		1,033
55	CLUBHOUSE WORKMANS COMP INSURANCE		1,250		1,042	952		90
56	CLUBHOUSE STAFF PAYROLL FEES		3,000		2,500	 2,253		247
57	TOTAL CLUBHOUSE STAFF		110,649		92,227	 80,356		11,871
58								

Panther Trace CDD

General Fund

Statement of Revenue, Expenses and Changes in Fund Balance For the Period From October 1, 2018 through July 31, 2019

1			FY2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANC FAVORABI (UNFAVORAL	LE
March Marc			12 200	10.250	14045	,	4.605)
METHY & MALIS MARTENANCE 5,10							
A INTESCEPT MARCELLANCE CONTRACT 15,000 15,146 15,000 14,167 14,166 15,000 14,167 14,166 15,000 14,167 14,166 15,000 14,167 14,166 15,000 14,167 14,166 15,000 14,167 14,166 15,000 14,167 14,166 14,000 14,167 14,166 14,000 14,167 14,166 1							
ANSIGNATE REPLACEMENT (PLANES SOD MILCE PERTILEPEN) 5,000 41,47 13.88 2,000 2,000 1,000							
RIER MAINTENANCREMOVAL 5.00							
MIRCATION SECRETIONS 5.00 1.00							
ADDITION 1,000							
BIRGATION REPAIRS & MAINTENANCE							3,606
MIRCATION UNION ERPORTED 1,000							2 750
FOOK PROTIVE LIGHT MARTENANCE 1,000							-,
NET CONTROLL					-		1,000
MEDIONITIONING	72	PAVEMENT REPAIRS	1,000	833	Ξ		833
TOTAL PHYSICAL ENVIRONMENT 272,145 228,255 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 28,835 199,642 29,835 29,835							-
PARKS AND RECREATION:							
PARS AND RECREATION:		TOTAL PHYSICAL ENVIRONMENT	272,145	228,525	199,642	2	8,883
8 COMMUNICATIONS CIEL, CELL, INT) 2,088 2,169 2,088 6 CLUB FACILITY -INTERIOR (PIRNISHINGS) 2,088 1,098 2,098 1 COLUB FACILITY ANDREIGN 18,000 18,005 2,098 2 POLM MANTERANCE -OTHER 6,000 8,175 9,190 3 POLE PREMIT 275 275 275 4 PARK FACILITY MAINTENANCE 8,000 6,667 1,154 5,016 5 PARK FACILITY MAINTENANCE 8,000 6,667 1,154 5,017 6 CAPITAL IMPROVEMENTS 17,600 1,667 1,500 5,017 7 SPEAL EVENTS 25,000 2,083 1,611 4,722 8 CORATTYE LIGHTHOLIDAY 1,000 90 90 7,922 1,616 8 TORAGE 8,201 8,225 8,821 1,31 6,723 9 TOTAL EVENTY CENTER REPARES & MAINTENANCE (PATOLITURE & TOTAL EXPRISITION ELECTRIC REPARES & MAINTENANCE (PATOLITURE & TOTAL EXPRISITION ELECTRIC REPARES & TOTAL EXP		PARKS AND RECREATION:					
CLUS FACILITY MAINTENANCE ONTRACT			2,500	2,083	2,169		(86)
Fig. FOLK MATTERANCE CONTRACT 1,120	79	CLUB FACILITY - INTERIOR FURNISHINGS	2,500	2,083	-		2,083
POLIMANTENNINE-OTHER 5,000 3,000 3,000 1,00	80			15,000			2,995
80 POLI PERMIT 275 275 275 108 108 1016 108 108 1016 108							
A CLURHOUSE SUPPLIES							1,501
S							1 016
A CAPITAL MPROVEMENTS							
Process Pro							
NISCELLANBOUS STORAGE 900 906 922 97							
STORAGE 90 906 922 918 918 918 919 918	88	DECORATIVE LIGHT/HOLIDAY	1,000	1,000	927		73
SIGNS							
THER AMENITY CENTER REPAIRS & MAINTENANCE (PATIO FUNDITURE 10,000 10			900	906	922		(16)
CUBHOUSE IGHTING) 8.225 6.854 131 6.728 6.728 7.081 7	91		Ē	Ξ	Ξ		-
TOTAL PARKS AND RECRATION 103,700 85,627 57,462 28,165 TOTAL EXPENDITURES BEFORE CAPITAL RESERVES 721,645 606,984 508,242 98,744 SECENS OF REVENUE OVER (UNDER) EXPENDITURES BEFORE CAPITAL RESERVES 70,900 184,761 308,128 123,368 SECENS OF REVENUE OVER (UNDER) EXPENDITURES BEFORE CAPITAL RESERVES 70,900 184,761 308,128 123,368 TOTAL CAPITAL RESERVES 70,900 0 0 0 0 0 TOTAL CAPITAL RESERVES 70,900 0 0 0 0 TOTAL CAPITAL RESERVES 70,900 0 0 0 0 TOTAL CAPITAL RESERVES 70,900 0 0 0 0 TOTAL EXPENDITURES 70,900 0 0 0 0 0 TOTAL EXPENDITURES	92		8 225	6.854	131		6 723
1							
SECESS OF REVENUE OVER (UNDER) EXPENDITURES BEFORE CAPITAL RESERVES 70,900 184,761 308,128 123,368 123,							
Second		OTAL EXPENDITURES BEFORE CAPITAL RESERVES	721,645	606,984	508,242	9	8,744
Page CAPITAL RESERVES 70,900 - - - -		XCESS OF REVENUE OVER (UNDER) EXPENDITURES BEFORE CAPITAL RESERVES	70,900	184,761	308,128	12	3,368
TOTAL CAPITAL RESERVES 70,900		CAPITAL RESERVES:					
103 TOTAL EXPENDITURES 792,546 606,985 508,243 98,745 792,546 792,546 606,985 508,243 98,745 792,546			70,900	-	-		-
103 TOTAL EXPENDITURES 792,546 606,985 508,243 98,745 104 104 105	101	TOTAL CAPITAL RESERVES	70,900				
105 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES - 184,761 308,128 123,368 106 17 FUND BALANCE - BEGINNING 1,484,488 1,484,488 1,431,572 1,431,572 108 INCREASE IN RESERVES FOR RENEWAL 109 110 FUND BALANCE - ENDING 111							
105 EXESS OF REVENUE OVER (UNDER) EXPENDITURES 184,761 308,128 123,368 107 107 108		OTAL EXPENDITURES	792,546	606,985	508,243	9	8,745
1,484,488 1,484,88 1,431,72 1,431,572 1,431	105 E	XCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	184,761	308,128	12	3,368
108 INCREASE IN RESERVES FOR RENEWAL 70,900 -		FUND BALANCE - BEGINNING	1.484.488	1.484.488	1.431.572	1 43	1.572
110 FUND BALANCE - ENDING \$ 1,555,388 \$ 1,669,249 \$ 1,739,700 \$ 1,554,940 111 112 a) Assessment budget, year-to-date budget and actual collections reported at net. ***********************************	108			-	-	-,	-
112 a) Assessment budget, year-to-date budget and actual collections reported at net. 113 Renewal & Replacement (Reserve) 115 Reserve for Renewal & Replacement \$ 431,808 116 FY 2017 \$ 115,806 117 FY 2018 \$ 100,615 118 FY 2019 \$ 70,900 119 Solar & Heat Pump \$ (98,803) 120 Bathroom Renovation \$ (27,357) 121 Split System (A/C) & Compressor \$ (9,725)		UND BALANCE - ENDING	\$ 1,555,388	\$ 1,669,249	\$ 1,739,700	\$ 1,55	4,940
Renewal & Replacement (Reserve)		Assessment budget, year-to-date budget and actual collections reported at net.					
115 Reserve for Renewal & Replacement \$ 431,808 116 FY 2017 \$ 115,806 117 FY 2018 \$ 100,615 118 FY 2019 \$ 70,900 119 Solar & Heat Pump \$ (98,803) 120 Bathroom Renovation \$ (27,357) 121 Split System (A/C) & Compressor \$ (9,725)	113						
116 FY 2017 \$ 115,806 117 FY 2018 \$ 100,615 118 FY 2019 \$ 70,900 119 Solar & Heat Pump \$ (98,803) 120 Bathroom Renovation \$ (27,357) 121 Split System (A/C) & Compressor \$ (9,725)			Renewal & Replacement				
117 FY 2018 \$ 100,615 118 FY 2019 \$ 70,900 119 Solar & Heat Pump \$ (98,803) 120 Bathroom Renovation \$ (27,357) 121 Split System (A/C) & Compressor \$ (9,725)				Reserve for			
118 FY 2019 \$ 70,900 119 Solar & Heat Pump \$ (98,803) 120 Bathroom Renovation \$ (27,357) 121 Split System (A/C) & Compressor \$ (9,725)							
119 Solar & Heat Pump \$ (98,803) 120 Bathroom Renovation \$ (27,357) 121 Split System (A/C) & Compressor \$ (9,725)							
120 Bathroom Renovation \$ (27,357) 121 Split System (A/C) & Compressor \$ (9,725)							
121 Split System (A/C) & Compressor \$ (9,725)							
				Split Sys		\$ (
	122						

Panther Trace CDD

Debt Service Fund- Series 2007

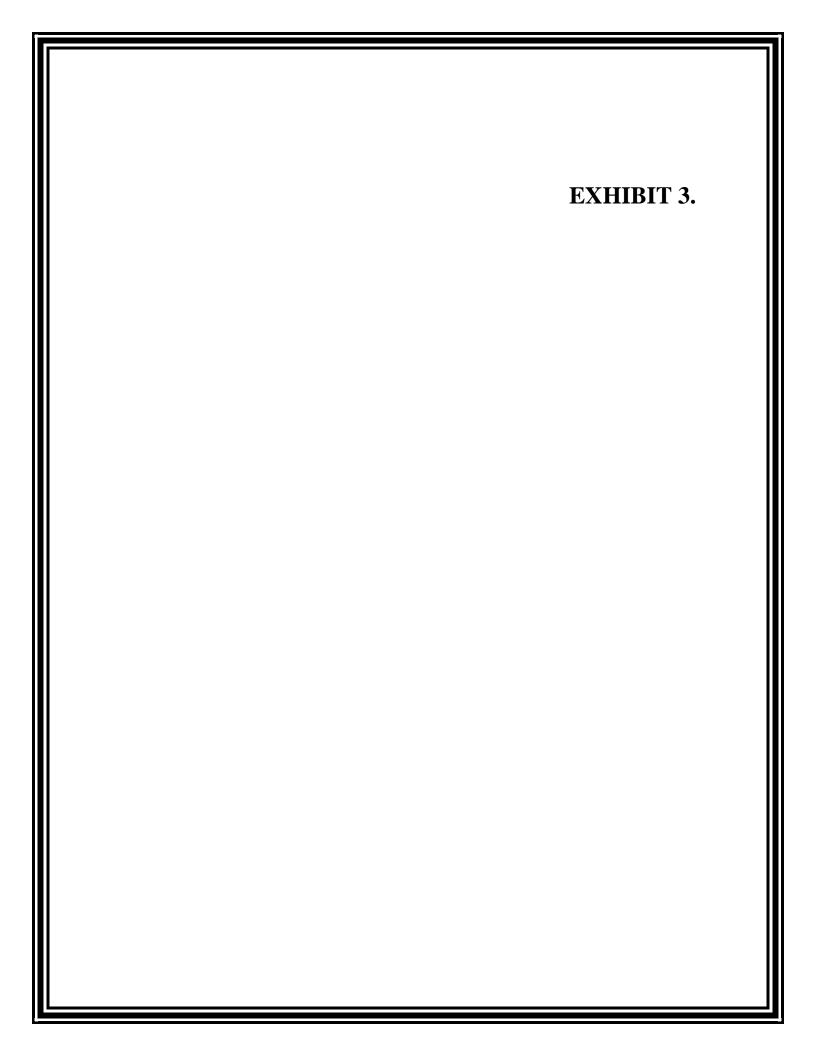
Statement of Revenue, Expenses and Changes in Fund Balance For the Period From October 1, 2018 through July 31, 2019

		ΑI	FY2019 DOPTED UDGET	 JDGET -TO-DATE	 CTUAL R-TO-DATE	FAV	RIANCE ORABLE VORABLE)
1 RE	VENUE						
2	SPECIAL ASSESSMENTS - ON ROLL (NET)	\$	346,514	\$ 325,723	\$ 319,935	\$	(5,788)
3	DISCOUNT (ASSESSMENTS)		(13,861)	-	-		-
4	INTEREST REVENUE		-	-	4,377		4,377
5	MISCELLANEOUS REVENUE		-	-	-		-
6	FUND BALANCE FORWARD		_				
7 TO	TAL REVENUE		332,653	325,723	324,312		(1,411)
8							
9							
10							
11 EX	PENDITURES						
12	COUNTY-COLLECTION FEES (ASSESSMENTS)		6,930	-	-		-
13	INTEREST EXPENSE		161,394	82,538	165,075		(82,537)
14	PRINCIPAL RETIREMENT		155,000	 155,000	155,000		
15 TO	TAL EXPENDITURES		323,324	 237,538	320,075		(82,537)
16							
17							
	CESS OF REVENUE OVER (UNDER) EXPENDITURES		9,329	88,185	4,237		(83,948)
19							
20	FUND BALANCE - BEGINNING		-	-	230,681		230,681
21				 			
22 FU	ND BALANCE - ENDING	\$	9,329	\$ 88,185	\$ 234,918	\$	146,733
23							

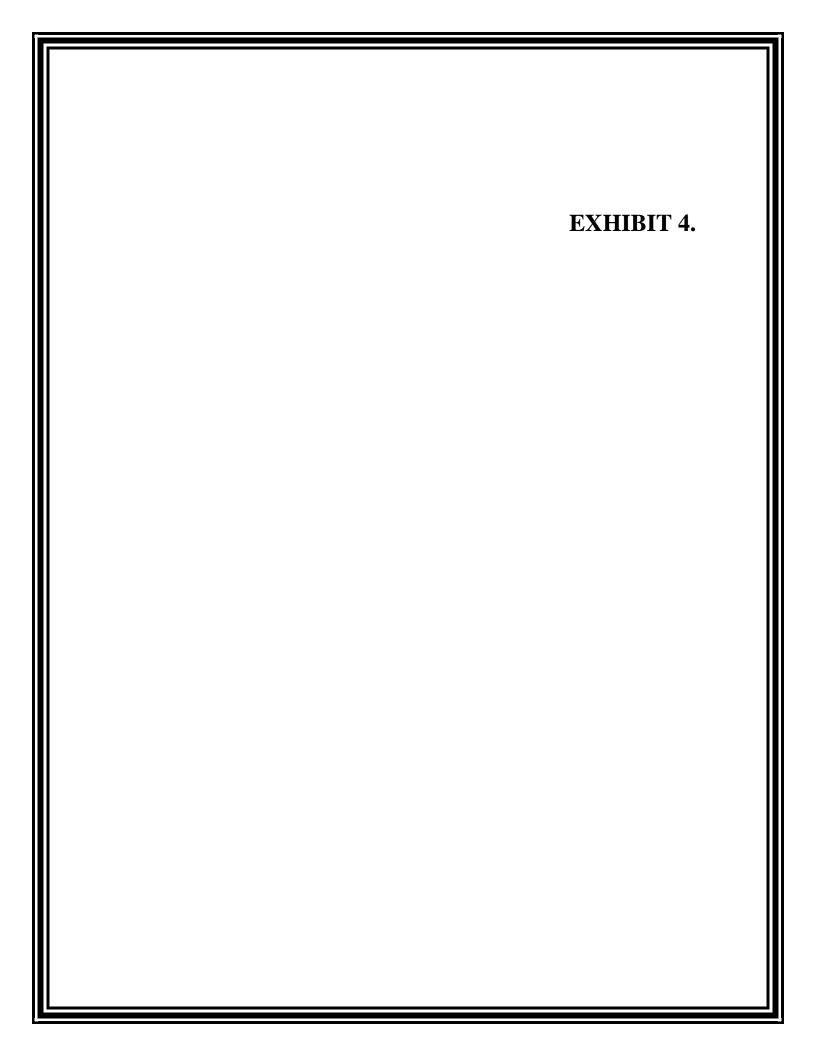
²⁴ a) Assessment budget reported at gross and year-to-date budget and actual collections adjusted for net tax collections.

Panther Trace CDD Cash Reconciliation (GF) July 31, 2019

	BankU	nited (Operating
		Acct)
Balance Per Bank Statement	\$	60,958.15
Add: Deposits in Transit		-
Less: Outstanding Checks		(863.80)
Adjusted Bank Balance	\$	60,094.35
Beginning Bank Balance Per Books	\$	25,239.97
Cash Receipts		102,386.80
Cash Disbursements		(67,532.42)
Cash Balance Per Books	\$	60,094.35



Yoga and Raw food classes at the clubhouse Good Morning! So I would like to explain the objective of the classes I intend to host at the clubhouse. I guide beginner Hatha yoga classes and have been following a raw plant based diet for a year and a half. I have personally experienced the transformation of my mind, body, and soul through this lifestyle and am compelled to share this light with as many people as I can. My intentions for the use of the clubhouse would be to have a weekly meeting where I open with some breath work as a segue into a 30 min yoga class and finish with a raw food demonstration. The raw food demonstration will include me bringing my own juicer and/or blender to give the participants a weekly recipe idea and explain how it detoxifies the body and regenerates tissue. I will offer samples of the recipe to participants and, encourage participants to bring in their own raw food recipes to share at any following weekly meetings as sort of a "potluck" to share with the class afterwards. As far as scheduling, I am hoping to keep a consistent meetup on Wednesday evenings. Haven't decided on a time but possibly 6pm. If you have any further questions please shoot me an email and I will get back to you. Look forward to the board meeting at the end of August!! Sincerely, Adrienne Martinez



STATEMENT 1 PANTHER TRACE I CDD PROPOSED BUDGET FY 2020 GENERAL FUND (O&M)

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020	VARIANCE
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	YTD - MAR 31	PROPOSED	2019 TO 2020
REVENUE								
SPECIAL ASSESSMENTS	\$ 796,424	\$ 814,674	\$ 815,099	\$ 817,587	\$ 787,745	\$ 761,306	\$ 787,745	\$ -
INTEREST REVENUE	1,732	2,167	5,373	6,266	2,000	12,766	2,000	-
MISCELLANEOUS REVENUE	1,429	4,534	4,394	2,478	300	528	300	-
CLUBHOUSE SECURIY OFFICER FEE	-	513	245	446	-	452	-	-
CLUBHOUSE RENTALS	4,947	2,992	3,927	3,475	2,500	2,115	2,500	-
INSURANCE PROCEEDS	-	-	4,832	-	-	-	-	-
DISCOUNT	-	-	-	-	-	-	-	-
TOTAL REVENUE	804,532	824,880	833,870	830,252	792,545	777,167	792,545	-
EXPENDITURES								
GENERAL ADMINISTRATIVE:								
BOARD OF SUPERVISORS PAYROLL	7,705	7,400	6,400	7,000	12,000	3,600	12,000	_
PAYROLL TAXES - BOARD OF SUPERVISORS	5,402	7,391	490	536	919	275	919	
PAYROLL SERVICES - BOARD OF SUPERVISORS	2,499	3,078	461	565	715	479	650	(65)
MANAGEMENT CONSULTING SERVICES	45,000	45,000		45,000	45,000	22,500	45,000	(03)
SALES TAX	43,000	45,000	45,000	45,000	43,000	22,300	45,000	_
OFFICE SUPPLIES	210	-	401	1 207	500	204	500	-
	310	-	481	1,297	500	204	500	-
BANK FEES	90	-	18	301	200	199	200	-
MISCELLANEOUS (Postage, copies, phone)			100					-
CHECKS	-	142	136	-	-	-	-	-
MAILING	-	19	39	-	50	-	50	-
SCHOOL SPONSORSHIP	200	200	-	200	200	200	200	-
OTHER MISCELLANEOUS	184	269	159	-	250	234	250	-
AUDITING	6,200	4,000	4,123	4,223	4,200	3,200	3,250	(950)
REGULATORY AND PERMIT FEES	175	175	175	175	175	175	175	-
LEGAL ADVERTISEMENTS	325	691	1,504	2,828	700	464	700	-
ENGINEERING SERVICES	252	779	-	503	5,000	1,093	5,000	-
LEGAL SERVICES	3,301	5,806	14,306	7,162	7,500	4,895	7,500	-
TECHNOLOGY SERVICES AND WEBSITE ADMIN.	-	-	261	616	200	-	2,265	2,065
TOTAL GENERAL ADMINISTRATIVE	71,643	74,950	73,553	70,406	77,609	37,518	78,659	1,050
INSURANCE:								
INSURANCE	13,502	13,615	13,747	13,747	15,122	12,846	14,131	(991)
TOTAL INSURANCE	13,502	13,615	13,747	13,747	15,122	12,846	14,131	(991)
DEDT GERMIGE A DMINIGER ATION								
DEBT SERVICE ADMINISTRATION:		1.000	4.000	1.000	1.000	1.000	1.000	
DISCLOSURE REPORT	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-
ARBITRAGE REBATE	-	-	-	3,250	700	650	650	(50)
TRUSTEE FEES	3,976	4,337	4,337	4,337	4,770	4,337	4,771	1
TOTAL DEBT SERVICE ADMINISTRATION	4,976	5,337	5,337	8,587	6,470	5,987	6,421	(49)
UTILITIES:								
UTILITIES - ELECTRICITY	101,564	104,036	110,913	112,436	123,600	47,086	123,600	-
UTILITIES - WATER	10,650	5,719	4,778	5,574	10,000	3,584	10,000	-
UTILITIES - SOLID WASTE DISPOSAL	749	1,092	1,296	1,582	1,700	1,025	1,940	240
IMPACT FEE ASSESSMENT	-	1,946	625	625	650	631	650	-
TOTAL UTILITIES	112,963	112,793	117,612	120,217	135,950	52,326	136,190	240
SECUDITY.							1	
SECURITY:								
SECURITY SYSTEM - CONTRACT	153	150	120	106	120	74	120	-
SECURITY PATROL SECURITY MISCELLANEOUS (EQUIPMENT	28,230	29,090	27,901	22,641	30,000	8,519	25,000	(5,000
SECURITY - MISCELLANEOUS (EQUIPMENT REPAIRS & MAINTENANCE)	_	_	1,678	2,865	500	_	500	_
TOTAL SECURITY	28,383	29,240	29,699	25,612	30,620	8,593	25,620	(5,000)

STATEMENT 1 PANTHER TRACE I CDD PROPOSED BUDGET FY 2020 GENERAL FUND (O&M)

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2019 YTD - MAR 31	FY 2020 PROPOSED	VARIANCE 2019 TO 2020
AND								
PHYSICAL ENVIRONMENT:	12 200	12 200	12 275	12 200	12 200	9.162	20.252	9.052
LAKE & POND MAINTENANCE	12,300	12,300	12,375	12,300	12,300	8,163	20,352	8,052
LAKE & POND MAINTENANCE - OTHER	-	6,495	-	4,290	5,500	985	5,500	-
ENTRY & WALLS MAINTENANCE	3,433	- 1	-	- 1	7,500	-	7,500	-
LANDSCAPE MAINTENANCE - CONTRACT	147,315	150,550	158,664	158,664	158,665	97,230	161,065	2,400
LANDSCAPE MAINTENANCE - CONSULTING	14,400	14,940	15,120	15,120	15,120	7,560	15,120	-
LANDSCAPE - MISCELLANEOUS LANDSCAPE REPLACEMENT (PLANTS, SOD, MULCH, FERTILIZER)	44,803	21,921	37,045	30,999	40,000	2,146	40,000	
TREE MAINTENANCE/REMOVAL	350	4,630	5,770	6,625	5,000	1,348	5,000	
WATER PERMITS		-,	12,500	6,725	-,	-,-	-,	
OTHER LANDSCAPE MISCELLANEOUS	981	_ I		3,587	5,000	561	5,000	_
IRRIGATION MAINTENANCE	10,828	3,037	5,100	9,368	7,500	899	7,500	_
IRRIGATION MAINTENANCE IRRIGATION USAGE REPORTING	10,020	J,0J,	5,100	7,555	2,400	1,200	2,400	_
DECORATIVE LIGHT MAINTENANCE	627	145	[_ 1	1,170	1,200	1,200	1,200	_
PAVEMENT REPAIRS	027	130	1	1,1,0	1,200	_	1,200	
PAVEMENT REPAIRS PEST CONTROL	_1	960	960	960	960	480	960	1
FIELD MANAGER CONTINGENCY	1,785	200	300	5,633	10,000	700	10,000	
TOTAL PHYSICAL ENVIRONMENT	236,822	215,108	247,534	255,441	272,145	120,571	282,597	10,452
IUIAL PHISICAL ENVIRONMENT	430,044	410,100	471,007	400,771	414,270	140,011	2029071	10,702
PARKS AND RECREATION:		 	1	1				
COMMUNICATIONS	2,845	3,054	3,167	2,864	2,500	1,092	2,500	
CLUBHOUSE STAFF	48,495	60,362	67,227	68,053	68,000	33,337	68,000	_
CLUBHOUSE STAFF TAXES	40,475	00,502	5,133	5,992	5,202	2,550	5,202	
UNEMPLOYMENT INSURANCE	1 _1	, <u> </u>	1,059] 3,2,2	1,200	2,550	1,200	1
CLUBHOUSE WORKMENS COMP INSURANCE	804	<u> </u>	,	1,189		582		1
CLUBHOUSE WORKMENS COMP INSURANCE CLUBHOUSE STAFF PAYROLL FEES	0V+		1,132		1,250		1,250	
CLUBHOUSE STAFF PAYROLL FEES CLUB FACILITY - INTERIOR FURNISHINGS	[]	100	2,808	2,828	3,000	1,386		(1,000)
	22 324	16.056	1,412	540 10 338	2,500	9 618	1,500	(1,000)
CLUB FACILITY MAINTENACE	22,324	16,056	15,443	10,338	18,000	8,618 5,250	18,000	-
POOL MAINTENANCE - CONTRACT	11,100	11,100	11,100	11,100	11,200	5,250	11,200	-
POOL BERMIT	5,136	3,485	4,160	6,416	6,000	469	6,000	-
POOL PERMIT	1 260	275	275	275	275	201	275	-
CLUBHOUSE SUPPLIES	1,260	885	2,162	3,520	2,500	391	2,500	- (2.927
PARK FACILITY MAINTENANCE	8,089	8,691	2,551	5,807	8,000	314	4,163	(3,837)
CAPITAL IMPROVEMENTS	- 27.272	13,042	6,400	-	17,600	- 207	17,600	-
SPECIAL EVENTS	27,372	19,283	19,187	19,283	25,000	9,707	25,000	-
DECORATIVE LIGHT/ HOLIDAY	-	- 1	1,635	160	1,000	927	1,000	-
MISCELLANEOUS	1	 	000		-	500	026	-
STORAGE	- [- 1	900	907	900	598	936	36
SIGNS OTHER AMENITY CENTER REPAIRS &	- [- 1	417	33	-	-	-	-
MAINTENANCE MAINTENANCE	_ [· _ '	23	13,614	9,601	_	6,600	(3,001)
TOTAL PARKS AND RECREATION	127,423	136,333	146,191	152,919	183,728	65,438	175,926	(7,802)
RESERVES				<u> </u>				
CAPITAL ASSET RESERVES	1	_ I	[]	135,885	70,900	_	73,000	2,100
	 					 	,	
TOTAL RESERVES	-		-	135,885	70,900	-	73,000	2,100
TOTAL EXPENDITURES	595,712	587,376	633,673	782,814	792,545	303,281	792,545	-
EXCESS OF REVENUE OVER (UNDER) EXPEND.	208,820	237,504	200,197	47,437	-	473,885	-	
FUND BALANCE - BEGINNING	737,613	946,433	1,183,937	1,384,134	1,431,572	1,431,572	1,431,572	
INCREASE IN RESERVES FOR RENEWAL	_	· - 1	1 -1	1 -1	70,900	_	73,000	2,100
FUND BALANCE - ENDING	\$ 946,433	\$ 1,183,937	\$ 1,384,134	\$ 1,431,572				
TOTAL BILLIANS ELIENA	Ψ ,,	Ψ 2,200,00	Ψ -9	Ψ -,,	_ Ψ,- ,	Ψ -9 ,	Ψ	_ Ψ

Assessment Note: Following the adoption of the general fund and debt service budgets, the District will prepare an assessment roll based on the County Property Appraiser's final list of property owners as of a certain "date of record". The District will allocate assessments to property owners as of this "date of record" and will utilize the appropriate on-roll and off-roll collection methods to collect its assessments. As a result of this process, the on-roll and off-roll assessments and related collection costs may vary from the adopted budgets.

FUND BALANCE APPROPRIATION

	FUND BALANCE APPROPRIATION
OPERATING RESERVE	\$ 198,136
RESERVE FOR RENEWAL & REPLACEMENT	431,808
ADOPTED FY 2017 INCREASE IN RESERVES	115,806
ADOPTED FY 2018 INCREASE IN RESERVES	68,800
ADOPTED FY 2019 INCREASE IN RESERVES	70,900
PROPOSED FY 2020 INCREASE IN RESERVES	73,000
UNASSIGNED FUND BALANCE	546,121
	\$ 1,504,572

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	NUAL AMOUNT F CONTRACT	COMMENTS (SCOPE OF SERVICE)
EXPENDITURES GENERAL ADMINISTRATIVE	:			
BOARD OF SUPERVISORS PAYROLL	BOARD OF SUPERVISORS	LEGISLATIVE	\$ 12,000	PER MEETING. 5 BOARD MEMBERS @ 200 EACH
PAYROLL TAXES, BOS	FICA & FUTA	TAXES	\$ 919	PAYROLL TAXED AT 7.65% (Board Of Supervisors)
PAYROLL SERVICES-BOS	INNOVATIVE	PAYROLL PROCESSING SERVICES	\$ 650	APPROXIMATES \$50 PER PAY PERIOD & YE PROCESSING OF \$50
MANAGEMENT CONSULTING SERVICES	DPFG	DISTRICT MANAGEMENT	\$ 45,000	SEE DPFG AGREEMENT
SALES TAX	TAX FROM CLUBHOUSE RENTALS	TAXES	\$ -	CONSIDERED AS PART OF RENTAL REVENUE RECEIVED
OFFICE SUPPLIES	VARIOUS	MISCELLANEOUS OFFICE EXPENDITURES	\$ 500	ESTIMATED
BANK FEES	BANK UNITED	FEES FOR BANKING SERVICES	\$ 200	AMOUNT IS FOR MISC ITEMS SUCH AS PRINTED CHECKS OR ANY RETURNED DEPOSITS
MISCELLANEOUS:				
MAILING	VARIOUS	ADMINISTRATIVE MAILING	\$ 50	ESTIMATED
SCHOOL SPONSORSHIPS	VARIOUS	SPONSORSHIPS FOR COLLINS ELEMENTARY	\$ 200	ESTIMATED
OTHER MISCELLANEOUS	VARIOUS	OTHER MISCELLANEOUS ADMINISTRATIVE SERVICES	\$ 250	ESTIMATED
AUDITING	DMHB	ANNUAL AUDIT	\$ 3,250	The Board will need to go to bid for FY 2020 Audit
REGULATORY AND PERMIT FEES	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITIES	SPECIAL DISTRICT ANNUAL FILING FEE	\$ 175	STATUTORILY FIXED
LEGAL ADVERTISEMENTS	TAMPA BAY TIMES	PROVIDE PUBLIC NOTICE	\$ 700	ESTIMATED; X3 PUBLIC HEARINGS, X1 YEARLY MEETING SCHEDULE
ENGINEERING SERVICES	STANTEC CONSULTING (PREVIOUSLY KNOWN AS WILSON MILLER)	DISTRICT ENGINEER	\$ 5,000	ESTIMATED; SEE STANTEC AGREEMENT
LEGAL SERVICES	STRALEY & ROBIN	DISTRICT ATTORNEY	\$ 7,500	ESTIMATED; \$140-225 PER HOUR
TECHNOLOGY SERVICES AND WEBSITE ADMINISTRATION	NETWORK SOLUTIONS	WEBSITE ADMIN	\$ 2,265	CAMPUS SUITE - \$1,515 INCLUDES WEBSITE COMPLIANCE & REMEDIATION OF 750 DOCUMENTS, DPFG REMEIDATION MITIGATION IS \$500 ANNUALLY.
			\$ 78,659	
INSURANCE (Property, Casualty & Auto)	EGIS	DISTRICT INSURANCE (PROPERTY, CASUALTY & AUTO)	\$ 14,131.00	CONFIRMED WITH EGIS

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	NUAL AMOUNT F CONTRACT	COMMENTS (SCOPE OF SERVICE)
DEBT SERVICE ADMINISTRATION				
DISCLOSURE REPORT	PRAEGER SEALY	DISSEMINATION OF BOND INFORMATION	\$ 1,000.00	PER PRAGER AGREEMENT
ARBITRAGE REBATE	LLS TAX SOLUTIONS	ARBITRAGE REBATE CALCULATION	\$ 650.00	CONTACTED LLS TAX SOLUTIONS TO CONFIRM
TRUSTEE FEES	US BANK	BOND TRUSTEE SERVICES	\$ 4,771.00	CONFIRMED WITH TRUSTEE
			\$ 6,421.00	
UTILITIES				
UTILITIES - ELECTRICITY	TAMPA ELECTRIC COMPANY (TECO)	GENERAL ELECTRICITY	\$ 123,600.00	Estimated; Price increase from .03224 per kw to .06216 per kw, prince went into effect late 2017
UTILITIES - WATER	HILLSBOROUGH COUNTRY	WATER/SEWER UTILITY	\$ 10,000.00	ESTIMATED;
UTILITIES - SOLID WASTE DISPOSAL	REPUBLIC SERVICES	SOLID WASTE DISPOSAL	\$ 1,940.00	Services \$145 per month. Specialty pickup is at \$100. Appropriation includes 2 special pickups
IMPACT FEE ASSESSMENT			\$ 650.00	
			\$ 136,190.00	
SECURITY				
SECURITY SYSTEM - CONTRACT	ADT SECURITY SERVICES	MONTHLY SECURITY MONITORING	\$ 120.00	FIXED RATE
SECURITY PATROL - PRIVATE	CBM SERVICES GROUP	SECURITY PATROL	\$ 25,000.00	8 MONTHS AT 150 HOURS EA (1,200 HOURS), SUMMER & SPRING AT \$13.29 PER HOUR. Expired 12/31/17
SECURITY - MISC	MHD		\$ 500.00	MISCELLANEOUS AS NEEDED
			\$ 25,620.00	
PHYSICAL ENVIRONMENT				
LAKE & POND MAINTENANCE	AQUATIC SYSTEMS	LAKE MAINTENANCE	\$ 20,352.00	FIXED RATE OF \$1,696 MONTHLY
LAKE MAINTENANCE - OTHER	AQUATIC SYSTEMS	LAKE MAINTENANCE	\$ 5,500.00	ESTIMATED; NON-ROUTINE SERVICES NOT ANTICIPATED UNDER AGREEMENT WITH AQUATIC SYSTEMS SUCH AS POND BANK EROSION
ENTRY & WALLS MAINTENANCE	DAD SERVICES	MAINTENANCE TO ENTRY AND WALL	\$ 7,500.00	ESTIMATED AS NEEDED FOR ITEMS LIKE PRESSURE WASHING
LANDSCAPE MAINTENANCE - CONTRACT	LANDSCAPE MAITNENCE PROFESSIONALS	LANDSCAPE MAINTENANCE	\$ 161,065.00	CONTRACT IS \$13,222 MONTHLY, EXPIRES 11/15/2018
LANDSCAPE MAINTENANCE - CONSULTING	OLM INC.	LANDSCAPE INSPECTION	\$ 15,120.00	PURSUANT TO FY 2018 AMENDMENT AGREEMENT, CONTRACT AUTO RENEWS AT \$1,260 PER MONTH
LANDSCAPE REPLACEMENT	LANDSCAPE MAINTENANCE PROFESSIONALS	PLANTS, SOD, MULCH, FERTILIZER	\$ 40,000.00	LANDSCAPING BASED ON NEED, ANNUALS ARE \$2,270 PER ROTATION, MULCH IS \$13,025. VOLLEYBALL COURT SAND IS \$3,060
TREE MAINTENANCE/REMOVAL	LANDSCAPE MAINTENANCE PROFESSIONALS	TRIMMING	\$ 5,000.00	ESTIMATED
OTHER MAINTENANCE	LANDSCAPE MAINTENANCE PROFESSIONALS	MISCELLANEOUS LANDSCAPING MAINTENANCE	\$ 5,000.00	ESTIMATED
IRRIGATION MAINTENANCE	LANDSCAPE MAINTENANCE PROFESSIONALS	LANDSCAPE MAINTENANCE-IRRIGATION REPAIRS	\$ 7,500.00	ESTIMATED; IRRIGATION REPAIRS
IRRIGATION USAGE REPORTING	LANDSCAPE MAINTENANCE PROFESSIONALS	SWFMWD REPORTING REQUIREMENT	\$ 2,400.00	\$200/MO FOR MONTHLY USAGE MONITORING SERVICES.
DECORATIVE LIGHT MAINTENANCE	DAD SERVICES	LIGHTING MAINTENANCE	\$ 1,200.00	ESTIMATED

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	NUAL AMOUNT OF CONTRACT	COMMENTS (SCOPE OF SERVICE)
PAVEMENT REPAIRS	VARIOUS	REPAIRS TO PAVEMENT	\$ 1,000.00	ESTIMATED
PEST CONTROL	NVIROTECT PEST CONTROL	PEST CONTROL	\$ 960.00	\$80 PER MONTH + EXTRA SERVICE
FIELD CONTINGENCY	VARIOUS	UNFORSEEN FIELD EXPENDITURES	\$ 10,000.00	ESTIMATED
			\$ 282,597.00	
PARKS AND RECREATION				
COMMUNICATIONS	SPECTRUM	PHONE AND INTERNET SERVICE	\$ 2,500.00	ESTIMATED; SPECTRUM APPROXIMATES \$105/MO 1ST CONTRACT YEAR AND \$135/MO THEREAFTER. MONTHLY AND CELL PHONE FOR AMENITY
CLUBHOUSE STAFF	CDD ON-SITE STAFFING	PROPERTY & CLUBHOUSE MANAGEMENT	\$ 68,000.00	
CLUBHOUSE STAFF TAXES - FICA	DECISION HR		\$ 5,202.00	7.65% OF TOTAL PAYROLL
CLUBHOUSE UNEMPLOYMENT INSURANCE	DECISION HR		\$ 1,200.00	
CLUBHOUSE STAFF WORKMENS COMP	DECISION HR		\$ 1,250.00	APPROXIMATES \$48 PER PAYROLL, ASSUMES 26 PAYROLLS
CLUBHOUSE STAFF PAYROLL PROCESSING FEES	DECISION HR		\$ 3,000.00	APPROXIMATES \$115 PER PAYROLL, ASSUMES 26 PAYROLLS
CLUB FACILITY - INTERIOR FURNISHINGS	VARIOUS	INTERIOR FURNISHINGS FOR CLUBHOUSE	\$ 1,500.00	ESTIMATED
CLUB FACILITY MAINTENANCE	SUZANNA KIMBALL-CLEANING SERVICE	CLUB FACILITY CLEANING	\$ 18,000.00	WEEKLY FIXED TREND OF \$125, PLUS ADDITIONAL FOR MISC LIKE PRESSURE WASHING & GROUT CLEANING
POOL MAINTENANCE - CONTRACT	ZEBRA CLEANING	POOL MAINTENANCE	\$ 11,200.00	SEE ZEBRA AGREEMENT; \$975 MAR - SEP, \$825 NOVFEB.
POOL MAINTENANCE - OTHER	ZEBRA CLEANING	MISCELLANEOUS POOL MAINTENANCE	\$ 6,000.00	ESTIMATED; NON-ROUTINE SERVICES SUCH AS FILTER GRIDS WHICH WERE \$1,700 IN APRIL 2016
POOL MAINTENANCE - OTHER	ZEBRA CLEANING	OTHER POOL MAINTENANCE	\$ -	VARIOUS POOL SUPPLIES & REPAIRS
POOL PERMIT	HILLSBOROUGH COUNTY HEALTH DEPT.	POOL PERMIT	\$ 275.00	PERMIT REQUIRED FOR POOL \$275 PER YEAR
CLUBHOUSE SUPPLIES	VARIOUS	MISCELLANEOUS CLUBHOUSE SUPPLIES	\$ 2,500.00	ESTIMATED
PARK FACILITY MAINTENANCE	VARIOUS	MISCELLANEOUS PARK FACILITY MAINTENANCE	\$ 4,163.00	ESTIMATED INCLUDING HOG REMOVAL
CAPITAL IMPROVEMENTS	VARIOUS	MISCELLANEOUS CAPITAL IMPROVEMENTS	\$ 17,600.00	ESTIMATED
SPECIAL EVENTS	VARIOUS	MISCELLANEOUS SUPPLIES/SERVICES FOR SPECIAL EVENTS	\$ 25,000.00	ESTIMATED; VENDORS INCLUDE CHOW BELLA CATERING, TAMPA BOUNCE, DND JUST 4 FUN, ETC.
DECORATIVE LIGHT/HOLIDAY			\$ 1,000.00	
STORAGE	CENTURY STORAGE		\$ 936.00	Contract increased
SIGNS	VARIOUS		\$ -	
OTHER AMENITY CENTER REPAIRS	VARIOUS		\$ 6,600.00	
TOTAL			\$ 175,926.00	
RESERVES			\$ 73,000.00	RESERVE STUDY

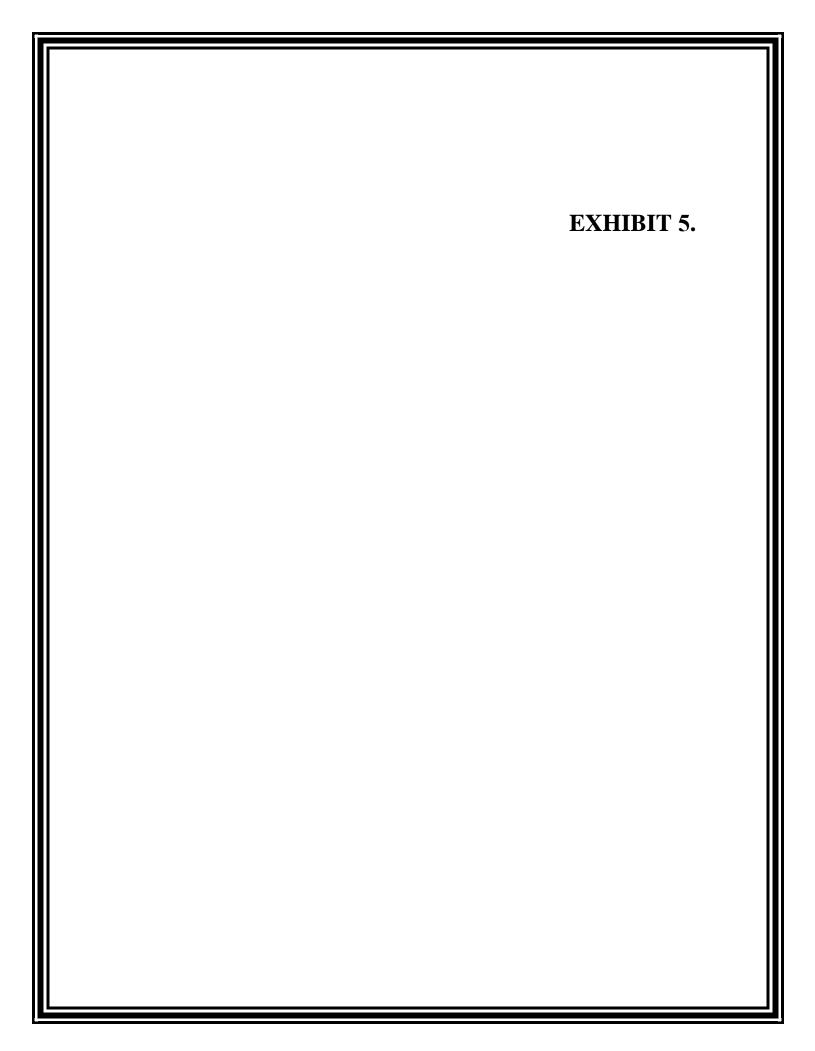
STATEMENT 3 PANTHER TRACE PHASE 1 CDD PROPOSED BUDGET FY 2020 DEBT SERVICE ASSESSMENT

	FY 2020 PROPOSED 817587
REVENUE	
ASSESSMENTS ON-ROLL INTERESTINVESTMENT	\$ 346,514
DISCOUNT (ASSESSMENTS)	(13,861)
TOTAL REVENUE	332,653
EXPENDITURES	
COUNTY-COLLECTION FEES (ASSESSMENTS)	13,861
INTEREST EXPENSE	
May 1, 2020	78,856
November 1, 2020	74,937
PRINCIPAL RETIREMENT	
May 1, 2020	165,000
TOTAL EXPENDITURES	332,653
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	0
FUND BALANCE ENDING	0

STATEMENT 4 PANTHER TRACE CDD DEBT SERVICE SCHEDULE SERIES 2007

	DATE	BEGINNING PRINCIPAL	PRINCIPAL	ENDING PRINCIPAL	INTEREST PAYMENT	TOTAL PAYMENT	Max Annual Debt Service
_	11/1/2012	4,130,000	-	4,130,000	100,272	100,272	100,272
	5/1/2013	4,130,000	120,000	4,010,000	100,272	220,272	
	11/1/2013	4,010,000	-	4,010,000	97,647	97,647	317,919
	5/1/2014	4,010,000	125,000	3,885,000	97,647	222,647	
	11/1/2014	3,885,000	-	3,885,000	94,913	94,913	317,559
	5/1/2015	3,885,000	125,000	3,760,000	94,913	219,913	
	11/1/2015	3,760,000	-	3,760,000	92,100	92,100	312,013
	5/1/2016	3,760,000	135,000	3,625,000	92,100	227,100	
	11/1/2016	3,625,000	-	3,625,000	89,063	89,063	316,163
	5/1/2017	3,625,000	140,000	3,485,000	89,063	229,063	
	11/1/2017	3,485,000	, -	3,485,000	85,913	85,913	314,975
	5/1/2018	3,485,000	150,000	3,335,000	85,913	235,913	
I	11/1/2018	3,335,000	· -	3,335,000	82,538	82,538	318,450
,	5/1/2019	3,335,000	155,000	3,180,000	82,538	237,538	, ,
	11/1/2019	3,180,000	-	3,180,000	78,856	78,856	316,394
Γ	5/1/2020	3,180,000	165,000	3,015,000	78,856	243,856	,
	11/1/2020	3,015,000	-	3,015,000	74,938	74,938	318,794
L	5/1/2021	3,015,000	170,000	2,845,000	74,938	244,938	, -
	11/1/2021	2,845,000	-	2,845,000	70,900	70,900	315,838
	5/1/2022	2,845,000	180,000	2,665,000	70,900	250,900	,
	11/1/2022	2,665,000	-	2,665,000	66,625	66,625	317,525
	5/1/2023	2,665,000	185,000	2,480,000	66,625	251,625	01/,010
	11/1/2023	2,480,000	-	2,480,000	62,000	62,000	313,625
	5/1/2024	2,480,000	195,000	2,285,000	62,000	257,000	313,023
	11/1/2024	2,285,000	-	2,285,000	57,125	57,125	314,125
	5/1/2025	2,285,000	205,000	2,080,000	57,125	262,125	311,123
	11/1/2025	2,080,000	-	2,080,000	52,000	52,000	314,125
	5/1/2026	2,080,000	220,000	1,860,000	52,000	272,000	314,123
	11/1/2026	1,860,000	-	1,860,000	46,500	46,500	318,500
	5/1/2027	1,860,000	230,000	1,630,000	46,500	276,500	310,300
	11/1/2027	1,630,000	250,000	1,630,000	40,750	40,750	317,250
	5/1/2028	1,630,000	240,000	1,390,000	40,750	280,750	317,230
	11/1/2028	1,390,000	240,000	1,390,000	34,750	34,750	315,500
	5/1/2029	1,390,000	250,000	1,140,000	34,750	284,750	313,300
	11/1/2029	1,140,000	230,000	1,140,000	28,500	28,500	313,250
	5/1/2030	1,140,000	265,000	875,000	28,500	293,500	313,230
	11/1/2030	875,000	203,000	875,000 875,000	21,875	21,875	315,375
	5/1/2031	875,000 875,000	275,000	600,000	21,875	296,875	313,373
	11/1/2031	600,000	273,000	600,000	15,000	15,000	311,875
	5/1/2032	600,000	290,000	310,000	15,000		311,673
			290,000			305,000	212 750
	11/1/2032	310,000	210.000	310,000	7,750	7,750	312,750
	5/1/2033	310,000	310,000	-	7,750	317,750	217 750
	11/1/2033 TOTAL	_	4,130,000	_	2,600,025	6,730,025	317,750
	IOIAL	=	4,130,000	=	2,000,025	0,730,025	6,730,025

maximum annual debt service: 318,794



RESOLUTION 2019-04

THE ANNUAL APPROPRIATION RESOLUTION OF THE PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2019, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year (the "Proposed Budget"), along with an explanatory and complete financial plan for each fund of the Panther Trace I Community Development District (the "District"), pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set August 27, 2019 at 7:30 p.m. as the date and time for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1, of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Budget

a. That the Board has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Records Office, and hereby approves certain amendments thereto, as shown below.

- b. That the Proposed Budget as amended by the Board attached hereto as **Exhibit A**, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2018/2019 and/or revised projections for fiscal year 2019/2020.
- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District's Records Office and identified as "The Budget for the Panther Trace I Community Development District for the Fiscal Year Beginning October 1, 2019, and Ending September 30, 2020," as adopted by the Board on August 27, 2019.
- d. The final adopted budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption.

Section 2. Appropriations

The	re is hereb	y ap	propriat	ed out	of the	revenues	of the	Dist	rict, for	the	fiscal	year
beginning	October	1,	2019,	and	ending	Septem	ber	30,	2020,	the	sum	of
\$			to be ra	ised by	the lev	y of assess	sments	and	otherwis	se, w	hich su	ım is
deemed by	the Board t	o be	necessar	y to de	fray all	expenditur	es of t	he Di	strict du	ring	said bu	ıdget
year, to be	divided and	app	ropriated	in the	followin	g fashion:						

Total General Fund	\$
Total Debt Service Funds	\$
Total All Funds*	\$

Section 3. Budget Amendments

Pursuant to Section 189.016, Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

^{*}Not inclusive of any collection costs.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this section and Section 189.016 of the Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption.

Section 4. Effective Date.

Exhibit A: 2019/2020 Budget

This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED THIS 27TH DAY OF AUGUST, 2019.

ATTEST:			THER TRACE I COMMUNITY ELOPMENT DISTRICT
	Raymond Lotito	By:	Megan Jones
S	ecretary/Assistant Secretary		Chair of the Board of Supervisors

EXHIBIT A

STATEMENT 1 PANTHER TRACE I CDD PROPOSED BUDGET FY 2020 GENERAL FUND (O&M)

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2019	FY 2020	VARIANCE
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	YTD - MAR 31	PROPOSED	2019 TO 2020
REVENUE								
SPECIAL ASSESSMENTS	\$ 796,424	\$ 814,674	\$ 815,099	\$ 817,587	\$ 787,745	\$ 761,306	\$ 787,745	\$ -
INTEREST REVENUE	1,732	2,167	5,373	6,266	2,000	12,766	2,000	-
MISCELLANEOUS REVENUE	1,429	4,534	4,394	2,478	300	528	300	-
CLUBHOUSE SECURIY OFFICER FEE	-	513	245	446	-	452	-	-
CLUBHOUSE RENTALS	4,947	2,992	3,927	3,475	2,500	2,115	2,500	-
INSURANCE PROCEEDS	-	-	4,832	-	-	-	-	-
DISCOUNT	-	-	-	-	-	-	-	-
TOTAL REVENUE	804,532	824,880	833,870	830,252	792,545	777,167	792,545	-
EXPENDITURES								
GENERAL ADMINISTRATIVE:								
BOARD OF SUPERVISORS PAYROLL	7,705	7,400	6,400	7,000	12,000	3,600	12,000	_
PAYROLL TAXES - BOARD OF SUPERVISORS	5,402	7,391	490	536	919	275	919	
PAYROLL SERVICES - BOARD OF SUPERVISORS	2,499	3,078	461	565	715	479	650	(65)
MANAGEMENT CONSULTING SERVICES	45,000	45,000		45,000	45,000	22,500	45,000	(03)
SALES TAX	43,000	45,000	45,000	45,000	43,000	22,300	45,000	_
OFFICE SUPPLIES	210	-	401	1 207	500	204	500	-
	310	-	481	1,297	500	204	500	-
BANK FEES	90	-	18	301	200	199	200	-
MISCELLANEOUS (Postage, copies, phone)			100					-
CHECKS	-	142	136	-	-	-	-	-
MAILING	-	19	39	-	50	-	50	-
SCHOOL SPONSORSHIP	200	200	-	200	200	200	200	-
OTHER MISCELLANEOUS	184	269	159	-	250	234	250	-
AUDITING	6,200	4,000	4,123	4,223	4,200	3,200	3,250	(950)
REGULATORY AND PERMIT FEES	175	175	175	175	175	175	175	-
LEGAL ADVERTISEMENTS	325	691	1,504	2,828	700	464	700	-
ENGINEERING SERVICES	252	779	-	503	5,000	1,093	5,000	-
LEGAL SERVICES	3,301	5,806	14,306	7,162	7,500	4,895	7,500	-
TECHNOLOGY SERVICES AND WEBSITE ADMIN.	-	-	261	616	200	-	2,265	2,065
TOTAL GENERAL ADMINISTRATIVE	71,643	74,950	73,553	70,406	77,609	37,518	78,659	1,050
INSURANCE:								
INSURANCE	13,502	13,615	13,747	13,747	15,122	12,846	14,131	(991)
TOTAL INSURANCE	13,502	13,615	13,747	13,747	15,122	12,846	14,131	(991)
DEDT GERMIGE A DMINIGER ATION								
DEBT SERVICE ADMINISTRATION:		1.000	4.000	1.000	1.000	1.000	1.000	
DISCLOSURE REPORT	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-
ARBITRAGE REBATE	-	-	-	3,250	700	650	650	(50)
TRUSTEE FEES	3,976	4,337	4,337	4,337	4,770	4,337	4,771	1
TOTAL DEBT SERVICE ADMINISTRATION	4,976	5,337	5,337	8,587	6,470	5,987	6,421	(49)
UTILITIES:								
UTILITIES - ELECTRICITY	101,564	104,036	110,913	112,436	123,600	47,086	123,600	-
UTILITIES - WATER	10,650	5,719	4,778	5,574	10,000	3,584	10,000	-
UTILITIES - SOLID WASTE DISPOSAL	749	1,092	1,296	1,582	1,700	1,025	1,940	240
IMPACT FEE ASSESSMENT	-	1,946	625	625	650	631	650	-
TOTAL UTILITIES	112,963	112,793	117,612	120,217	135,950	52,326	136,190	240
SECUDITY.							1	
SECURITY:								
SECURITY SYSTEM - CONTRACT	153	150	120	106	120	74	120	-
SECURITY PATROL SECURITY MISCELLANEOUS (EQUIPMENT	28,230	29,090	27,901	22,641	30,000	8,519	25,000	(5,000
SECURITY - MISCELLANEOUS (EQUIPMENT REPAIRS & MAINTENANCE)	_	_	1,678	2,865	500	_	500	_
TOTAL SECURITY	28,383	29,240	29,699	25,612	30,620	8,593	25,620	(5,000)

STATEMENT 1 PANTHER TRACE I CDD PROPOSED BUDGET FY 2020 GENERAL FUND (O&M)

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ADOPTED	FY 2019 YTD - MAR 31	FY 2020 PROPOSED	VARIANCE 2019 TO 2020
AND								
PHYSICAL ENVIRONMENT:	12 200	12 200	12 275	12 200	12 200	9.162	20.252	9.052
LAKE & POND MAINTENANCE	12,300	12,300	12,375	12,300	12,300	8,163	20,352	8,052
LAKE & POND MAINTENANCE - OTHER	-	6,495	-	4,290	5,500	985	5,500	-
ENTRY & WALLS MAINTENANCE	3,433	- 1	-	- 1	7,500	-	7,500	-
LANDSCAPE MAINTENANCE - CONTRACT	147,315	150,550	158,664	158,664	158,665	97,230	161,065	2,400
LANDSCAPE MAINTENANCE - CONSULTING	14,400	14,940	15,120	15,120	15,120	7,560	15,120	-
LANDSCAPE - MISCELLANEOUS LANDSCAPE REPLACEMENT (PLANTS, SOD, MULCH, FERTILIZER)	44,803	21,921	37,045	30,999	40,000	2,146	40,000	
TREE MAINTENANCE/REMOVAL	350	4,630	5,770	6,625	5,000	1,348	5,000	
WATER PERMITS		-,	12,500	6,725	-,	-,-	-,	
OTHER LANDSCAPE MISCELLANEOUS	981	_ I	1-,	3,587	5,000	561	5,000	_
IRRIGATION MAINTENANCE	10,828	3,037	5,100	9,368	7,500	899	7,500	_
IRRIGATION MAINTENANCE IRRIGATION USAGE REPORTING	10,020	J,0J,	5,100	7,555	2,400	1,200	2,400	_
DECORATIVE LIGHT MAINTENANCE	627	145	[_ 1	1,170	1,200	1,200	1,200	_
PAVEMENT REPAIRS	027	130	1	1,1,0	1,200	_	1,200	
PAVEMENT REPAIRS PEST CONTROL	_1	960	960	960	960	480	960	1
FIELD MANAGER CONTINGENCY	1,785	200	300	5,633	10,000	700	10,000	
TOTAL PHYSICAL ENVIRONMENT	236,822	215,108	247,534	255,441	272,145	120,571	282,597	10,452
IUIAL PHISICAL ENVIRONMENT	430,044	410,100	471,007	400,771	414,270	140,011	2029071	10,702
PARKS AND RECREATION:		 	1	1				
COMMUNICATIONS	2,845	3,054	3,167	2,864	2,500	1,092	2,500	
CLUBHOUSE STAFF	48,495	60,362	67,227	68,053	68,000	33,337	68,000	_
CLUBHOUSE STAFF TAXES	40,475	00,502	5,133	5,992	5,202	2,550	5,202	
UNEMPLOYMENT INSURANCE	1 _1	, <u> </u>	1,059] 3,2,2	1,200	2,550	1,200	1
CLUBHOUSE WORKMENS COMP INSURANCE	804	<u> </u>	,	1,189		582		1
CLUBHOUSE WORKMENS COMP INSURANCE CLUBHOUSE STAFF PAYROLL FEES	0U+		1,132		1,250		1,250	
CLUBHOUSE STAFF PAYROLL FEES CLUB FACILITY - INTERIOR FURNISHINGS	[]	100	2,808	2,828	3,000	1,386		(1,000)
	22 324	16.056	1,412	540 10 338	2,500	9 618	1,500	(1,000)
CLUB FACILITY MAINTENACE	22,324	16,056	15,443	10,338	18,000	8,618 5,250	18,000	-
POOL MAINTENANCE - CONTRACT	11,100	11,100	11,100	11,100	11,200	5,250	11,200	-
POOL BERMIT	5,136	3,485	4,160	6,416	6,000	469	6,000	-
POOL PERMIT	1 260	275	275	275	275	201	275	-
CLUBHOUSE SUPPLIES	1,260	885	2,162	3,520	2,500	391	2,500	- (2.927
PARK FACILITY MAINTENANCE	8,089	8,691	2,551	5,807	8,000	314	4,163	(3,837)
CAPITAL IMPROVEMENTS	- 27.272	13,042	6,400	-	17,600	- 207	17,600	-
SPECIAL EVENTS	27,372	19,283	19,187	19,283	25,000	9,707	25,000	-
DECORATIVE LIGHT/ HOLIDAY	-	- 1	1,635	160	1,000	927	1,000	-
MISCELLANEOUS	1	 	000		-	500	026	-
STORAGE	- [- 1	900	907	900	598	936	36
SIGNS OTHER AMENITY CENTER REPAIRS &	- [- 1	417	33	-	-	-	-
MAINTENANCE MAINTENANCE	_ [· _ '	23	13,614	9,601	_	6,600	(3,001)
TOTAL PARKS AND RECREATION	127,423	136,333	146,191	152,919	183,728	65,438	175,926	(7,802)
RESERVES				<u> </u>				
CAPITAL ASSET RESERVES	1	_ I	[]	135,885	70,900	_	73,000	2,100
	 					 	,	
TOTAL RESERVES	-		-	135,885	70,900	-	73,000	2,100
TOTAL EXPENDITURES	595,712	587,376	633,673	782,814	792,545	303,281	792,545	-
EXCESS OF REVENUE OVER (UNDER) EXPEND.	208,820	237,504	200,197	47,437	-	473,885	-	
FUND BALANCE - BEGINNING	737,613	946,433	1,183,937	1,384,134	1,431,572	1,431,572	1,431,572	
INCREASE IN RESERVES FOR RENEWAL	_	· - 1	1 -1	1 -1	70,900	_	73,000	2,100
FUND BALANCE - ENDING	\$ 946,433	\$ 1,183,937	\$ 1,384,134	\$ 1,431,572				
TOTAL BILLIANS ELIENA	Ψ ,,	Ψ 2,200,00	Ψ -9	Ψ -,,	_ Ψ,- ,	Ψ -9 ,	Ψ	_ Ψ

Assessment Note: Following the adoption of the general fund and debt service budgets, the District will prepare an assessment roll based on the County Property Appraiser's final list of property owners as of a certain "date of record". The District will allocate assessments to property owners as of this "date of record" and will utilize the appropriate on-roll and off-roll collection methods to collect its assessments. As a result of this process, the on-roll and off-roll assessments and related collection costs may vary from the adopted budgets.

FUND BALANCE APPROPRIATION

	FUND BALANCE APPROPRIATION
OPERATING RESERVE	\$ 198,136
RESERVE FOR RENEWAL & REPLACEMENT	431,808
ADOPTED FY 2017 INCREASE IN RESERVES	115,806
ADOPTED FY 2018 INCREASE IN RESERVES	68,800
ADOPTED FY 2019 INCREASE IN RESERVES	70,900
PROPOSED FY 2020 INCREASE IN RESERVES	73,000
UNASSIGNED FUND BALANCE	546,121
	\$ 1,504,572

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	NUAL AMOUNT F CONTRACT	COMMENTS (SCOPE OF SERVICE)
EXPENDITURES GENERAL ADMINISTRATIVE	:			
BOARD OF SUPERVISORS PAYROLL	BOARD OF SUPERVISORS	LEGISLATIVE	\$ 12,000	PER MEETING. 5 BOARD MEMBERS @ 200 EACH
PAYROLL TAXES, BOS	FICA & FUTA	TAXES	\$ 919	PAYROLL TAXED AT 7.65% (Board Of Supervisors)
PAYROLL SERVICES-BOS	INNOVATIVE	PAYROLL PROCESSING SERVICES	\$ 650	APPROXIMATES \$50 PER PAY PERIOD & YE PROCESSING OF \$50
MANAGEMENT CONSULTING SERVICES	DPFG	DISTRICT MANAGEMENT	\$ 45,000	SEE DPFG AGREEMENT
SALES TAX	TAX FROM CLUBHOUSE RENTALS	TAXES	\$ -	CONSIDERED AS PART OF RENTAL REVENUE RECEIVED
OFFICE SUPPLIES	VARIOUS	MISCELLANEOUS OFFICE EXPENDITURES	\$ 500	ESTIMATED
BANK FEES	BANK UNITED	FEES FOR BANKING SERVICES	\$ 200	AMOUNT IS FOR MISC ITEMS SUCH AS PRINTED CHECKS OR ANY RETURNED DEPOSITS
MISCELLANEOUS:				
MAILING	VARIOUS	ADMINISTRATIVE MAILING	\$ 50	ESTIMATED
SCHOOL SPONSORSHIPS	VARIOUS	SPONSORSHIPS FOR COLLINS ELEMENTARY	\$ 200	ESTIMATED
OTHER MISCELLANEOUS	VARIOUS	OTHER MISCELLANEOUS ADMINISTRATIVE SERVICES	\$ 250	ESTIMATED
AUDITING	DMHB	ANNUAL AUDIT	\$ 3,250	The Board will need to go to bid for FY 2020 Audit
REGULATORY AND PERMIT FEES	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITIES	SPECIAL DISTRICT ANNUAL FILING FEE	\$ 175	STATUTORILY FIXED
LEGAL ADVERTISEMENTS	TAMPA BAY TIMES	PROVIDE PUBLIC NOTICE	\$ 700	ESTIMATED; X3 PUBLIC HEARINGS, X1 YEARLY MEETING SCHEDULE
ENGINEERING SERVICES	STANTEC CONSULTING (PREVIOUSLY KNOWN AS WILSON MILLER)	DISTRICT ENGINEER	\$ 5,000	ESTIMATED; SEE STANTEC AGREEMENT
LEGAL SERVICES	STRALEY & ROBIN	DISTRICT ATTORNEY	\$ 7,500	ESTIMATED; \$140-225 PER HOUR
TECHNOLOGY SERVICES AND WEBSITE ADMINISTRATION	NETWORK SOLUTIONS	WEBSITE ADMIN	\$ 2,265	CAMPUS SUITE - \$1,515 INCLUDES WEBSITE COMPLIANCE & REMEDIATION OF 750 DOCUMENTS, DPFG REMEIDATION MITIGATION IS \$500 ANNUALLY.
			\$ 78,659	
INSURANCE (Property, Casualty & Auto)	EGIS	DISTRICT INSURANCE (PROPERTY, CASUALTY & AUTO)	\$ 14,131.00	CONFIRMED WITH EGIS

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	NUAL AMOUNT F CONTRACT	COMMENTS (SCOPE OF SERVICE)
DEBT SERVICE ADMINISTRATION				
DISCLOSURE REPORT	PRAEGER SEALY	DISSEMINATION OF BOND INFORMATION	\$ 1,000.00	PER PRAGER AGREEMENT
ARBITRAGE REBATE	LLS TAX SOLUTIONS	ARBITRAGE REBATE CALCULATION	\$ 650.00	CONTACTED LLS TAX SOLUTIONS TO CONFIRM
TRUSTEE FEES	US BANK	BOND TRUSTEE SERVICES	\$ 4,771.00	CONFIRMED WITH TRUSTEE
			\$ 6,421.00	
UTILITIES				
UTILITIES - ELECTRICITY	TAMPA ELECTRIC COMPANY (TECO)	GENERAL ELECTRICITY	\$ 123,600.00	Estimated; Price increase from .03224 per kw to .06216 per kw, prince went into effect late 2017
UTILITIES - WATER	HILLSBOROUGH COUNTRY	WATER/SEWER UTILITY	\$ 10,000.00	ESTIMATED;
UTILITIES - SOLID WASTE DISPOSAL	REPUBLIC SERVICES	SOLID WASTE DISPOSAL	\$ 1,940.00	Services \$145 per month. Specialty pickup is at \$100. Appropriation includes 2 special pickups
IMPACT FEE ASSESSMENT			\$ 650.00	
			\$ 136,190.00	
SECURITY				
SECURITY SYSTEM - CONTRACT	ADT SECURITY SERVICES	MONTHLY SECURITY MONITORING	\$ 120.00	FIXED RATE
SECURITY PATROL - PRIVATE	CBM SERVICES GROUP	SECURITY PATROL	\$ 25,000.00	8 MONTHS AT 150 HOURS EA (1,200 HOURS), SUMMER & SPRING AT \$13.29 PER HOUR. Expired 12/31/17
SECURITY - MISC	MHD		\$ 500.00	MISCELLANEOUS AS NEEDED
			\$ 25,620.00	
PHYSICAL ENVIRONMENT				
LAKE & POND MAINTENANCE	AQUATIC SYSTEMS	LAKE MAINTENANCE	\$ 20,352.00	FIXED RATE OF \$1,696 MONTHLY
LAKE MAINTENANCE - OTHER	AQUATIC SYSTEMS	LAKE MAINTENANCE	\$ 5,500.00	ESTIMATED; NON-ROUTINE SERVICES NOT ANTICIPATED UNDER AGREEMENT WITH AQUATIC SYSTEMS SUCH AS POND BANK EROSION
ENTRY & WALLS MAINTENANCE	DAD SERVICES	MAINTENANCE TO ENTRY AND WALL	\$ 7,500.00	ESTIMATED AS NEEDED FOR ITEMS LIKE PRESSURE WASHING
LANDSCAPE MAINTENANCE - CONTRACT	LANDSCAPE MAITNENCE PROFESSIONALS	LANDSCAPE MAINTENANCE	\$ 161,065.00	CONTRACT IS \$13,222 MONTHLY, EXPIRES 11/15/2018
LANDSCAPE MAINTENANCE - CONSULTING	OLM INC.	LANDSCAPE INSPECTION	\$ 15,120.00	PURSUANT TO FY 2018 AMENDMENT AGREEMENT, CONTRACT AUTO RENEWS AT \$1,260 PER MONTH
LANDSCAPE REPLACEMENT	LANDSCAPE MAINTENANCE PROFESSIONALS	PLANTS, SOD, MULCH, FERTILIZER	\$ 40,000.00	LANDSCAPING BASED ON NEED, ANNUALS ARE \$2,270 PER ROTATION, MULCH IS \$13,025. VOLLEYBALL COURT SAND IS \$3,060
TREE MAINTENANCE/REMOVAL	LANDSCAPE MAINTENANCE PROFESSIONALS	TRIMMING	\$ 5,000.00	ESTIMATED
OTHER MAINTENANCE	LANDSCAPE MAINTENANCE PROFESSIONALS	MISCELLANEOUS LANDSCAPING MAINTENANCE	\$ 5,000.00	ESTIMATED
IRRIGATION MAINTENANCE	LANDSCAPE MAINTENANCE PROFESSIONALS	LANDSCAPE MAINTENANCE-IRRIGATION REPAIRS	\$ 7,500.00	ESTIMATED; IRRIGATION REPAIRS
IRRIGATION USAGE REPORTING	LANDSCAPE MAINTENANCE PROFESSIONALS	SWFMWD REPORTING REQUIREMENT	\$ 2,400.00	\$200/MO FOR MONTHLY USAGE MONITORING SERVICES.
DECORATIVE LIGHT MAINTENANCE	DAD SERVICES	LIGHTING MAINTENANCE	\$ 1,200.00	ESTIMATED

FINANCIAL STATEMENT CATEGORY	VENDOR	SERVICE PROVIDED	NUAL AMOUNT OF CONTRACT	COMMENTS (SCOPE OF SERVICE)
PAVEMENT REPAIRS	VARIOUS	REPAIRS TO PAVEMENT	\$ 1,000.00	ESTIMATED
PEST CONTROL	NVIROTECT PEST CONTROL	PEST CONTROL	\$ 960.00	\$80 PER MONTH + EXTRA SERVICE
FIELD CONTINGENCY	VARIOUS	UNFORSEEN FIELD EXPENDITURES	\$ 10,000.00	ESTIMATED
			\$ 282,597.00	
PARKS AND RECREATION				
COMMUNICATIONS	SPECTRUM	PHONE AND INTERNET SERVICE	\$ 2,500.00	ESTIMATED; SPECTRUM APPROXIMATES \$105/MO 1ST CONTRACT YEAR AND \$135/MO THEREAFTER. MONTHLY AND CELL PHONE FOR AMENITY
CLUBHOUSE STAFF	CDD ON-SITE STAFFING	PROPERTY & CLUBHOUSE MANAGEMENT	\$ 68,000.00	
CLUBHOUSE STAFF TAXES - FICA	DECISION HR		\$ 5,202.00	7.65% OF TOTAL PAYROLL
CLUBHOUSE UNEMPLOYMENT INSURANCE	DECISION HR		\$ 1,200.00	
CLUBHOUSE STAFF WORKMENS COMP	DECISION HR		\$ 1,250.00	APPROXIMATES \$48 PER PAYROLL, ASSUMES 26 PAYROLLS
CLUBHOUSE STAFF PAYROLL PROCESSING FEES	DECISION HR		\$ 3,000.00	APPROXIMATES \$115 PER PAYROLL, ASSUMES 26 PAYROLLS
CLUB FACILITY - INTERIOR FURNISHINGS	VARIOUS	INTERIOR FURNISHINGS FOR CLUBHOUSE	\$ 1,500.00	ESTIMATED
CLUB FACILITY MAINTENANCE	SUZANNA KIMBALL-CLEANING SERVICE	CLUB FACILITY CLEANING	\$ 18,000.00	WEEKLY FIXED TREND OF \$125, PLUS ADDITIONAL FOR MISC LIKE PRESSURE WASHING & GROUT CLEANING
POOL MAINTENANCE - CONTRACT	ZEBRA CLEANING	POOL MAINTENANCE	\$ 11,200.00	SEE ZEBRA AGREEMENT; \$975 MAR - SEP, \$825 NOVFEB.
POOL MAINTENANCE - OTHER	ZEBRA CLEANING	MISCELLANEOUS POOL MAINTENANCE	\$ 6,000.00	ESTIMATED; NON-ROUTINE SERVICES SUCH AS FILTER GRIDS WHICH WERE \$1,700 IN APRIL 2016
POOL MAINTENANCE - OTHER	ZEBRA CLEANING	OTHER POOL MAINTENANCE	\$ -	VARIOUS POOL SUPPLIES & REPAIRS
POOL PERMIT	HILLSBOROUGH COUNTY HEALTH DEPT.	POOL PERMIT	\$ 275.00	PERMIT REQUIRED FOR POOL \$275 PER YEAR
CLUBHOUSE SUPPLIES	VARIOUS	MISCELLANEOUS CLUBHOUSE SUPPLIES	\$ 2,500.00	ESTIMATED
PARK FACILITY MAINTENANCE	VARIOUS	MISCELLANEOUS PARK FACILITY MAINTENANCE	\$ 4,163.00	ESTIMATED INCLUDING HOG REMOVAL
CAPITAL IMPROVEMENTS	VARIOUS	MISCELLANEOUS CAPITAL IMPROVEMENTS	\$ 17,600.00	ESTIMATED
SPECIAL EVENTS	VARIOUS	MISCELLANEOUS SUPPLIES/SERVICES FOR SPECIAL EVENTS	\$ 25,000.00	ESTIMATED; VENDORS INCLUDE CHOW BELLA CATERING, TAMPA BOUNCE, DND JUST 4 FUN, ETC.
DECORATIVE LIGHT/HOLIDAY			\$ 1,000.00	
STORAGE	CENTURY STORAGE		\$ 936.00	Contract increased
SIGNS	VARIOUS		\$ -	
OTHER AMENITY CENTER REPAIRS	VARIOUS		\$ 6,600.00	
TOTAL			\$ 175,926.00	
RESERVES			\$ 73,000.00	RESERVE STUDY

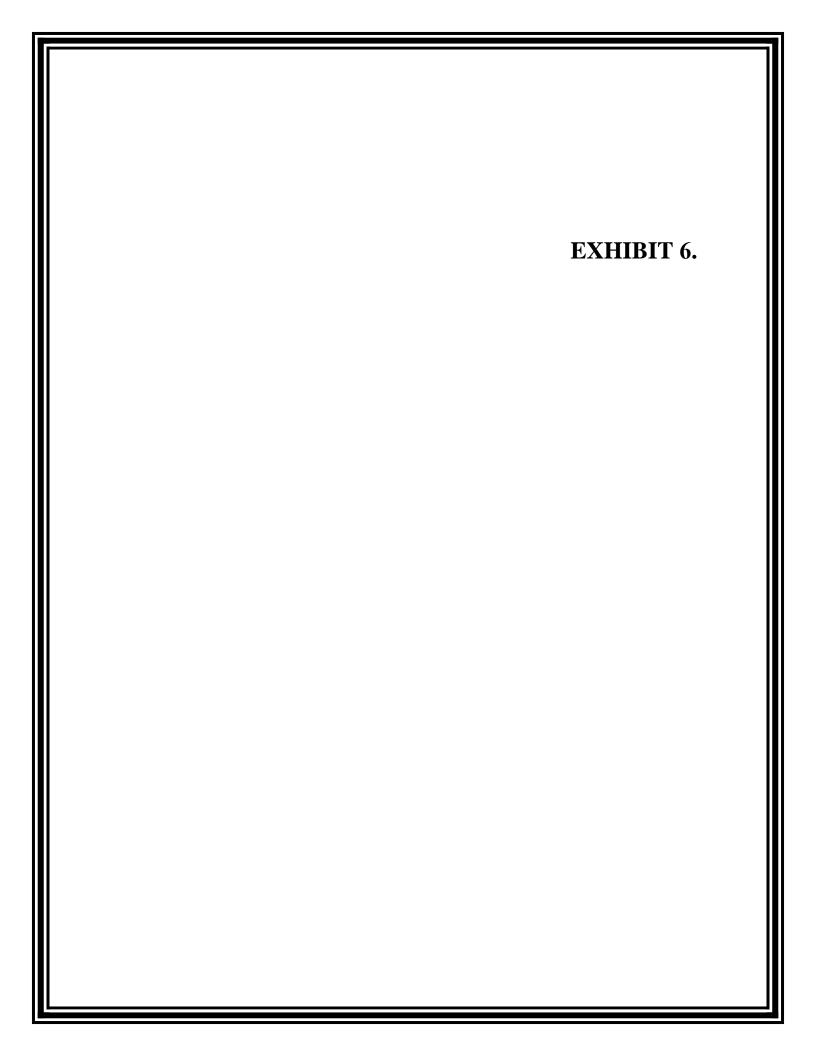
STATEMENT 3 PANTHER TRACE PHASE 1 CDD PROPOSED BUDGET FY 2020 DEBT SERVICE ASSESSMENT

	FY 2020 PROPOSED 817587
REVENUE	
ASSESSMENTS ON-ROLL INTERESTINVESTMENT	\$ 346,514
DISCOUNT (ASSESSMENTS)	(13,861)
TOTAL REVENUE	332,653
EXPENDITURES	
COUNTY-COLLECTION FEES (ASSESSMENTS)	13,861
INTEREST EXPENSE	
May 1, 2020	78,856
November 1, 2020	74,937
PRINCIPAL RETIREMENT	
May 1, 2020	165,000
TOTAL EXPENDITURES	332,653
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	0
FUND BALANCE ENDING	0

STATEMENT 4 PANTHER TRACE CDD DEBT SERVICE SCHEDULE SERIES 2007

DATE	BEGINNING PRINCIPAL	PRINCIPAL	ENDING PRINCIPAL	INTEREST PAYMENT	TOTAL PAYMENT	Max Annual Debt Service
11/1/2012	4,130,000	-	4,130,000	100,272	100,272	100,272
5/1/2013	4,130,000	120,000	4,010,000	100,272	220,272	
11/1/2013	4,010,000	-	4,010,000	97,647	97,647	317,919
5/1/2014	4,010,000	125,000	3,885,000	97,647	222,647	
11/1/2014	3,885,000	-	3,885,000	94,913	94,913	317,559
5/1/2015	3,885,000	125,000	3,760,000	94,913	219,913	
11/1/2015	3,760,000	-	3,760,000	92,100	92,100	312,013
5/1/2016	3,760,000	135,000	3,625,000	92,100	227,100	
11/1/2016	3,625,000	-	3,625,000	89,063	89,063	316,163
5/1/2017	3,625,000	140,000	3,485,000	89,063	229,063	
11/1/2017	3,485,000	-	3,485,000	85,913	85,913	314,975
5/1/2018	3,485,000	150,000	3,335,000	85,913	235,913	
11/1/2018	3,335,000	-	3,335,000	82,538	82,538	318,450
5/1/2019	3,335,000	155,000	3,180,000	82,538	237,538	·
11/1/2019	3,180,000	-	3,180,000	78,856	78,856	316,394
5/1/2020	3,180,000	165,000	3,015,000	78,856	243,856	
11/1/2020	3,015,000	-	3,015,000	74,938	74,938	318,794
5/1/2021	3,015,000	170,000	2,845,000	74,938	244,938	
11/1/2021	2,845,000	-	2,845,000	70,900	70,900	315,838
5/1/2022	2,845,000	180,000	2,665,000	70,900	250,900	
11/1/2022	2,665,000	-	2,665,000	66,625	66,625	317,525
5/1/2023	2,665,000	185,000	2,480,000	66,625	251,625	
11/1/2023	2,480,000	-	2,480,000	62,000	62,000	313,625
5/1/2024	2,480,000	195,000	2,285,000	62,000	257,000	
11/1/2024	2,285,000	-	2,285,000	57,125	57,125	314,125
5/1/2025	2,285,000	205,000	2,080,000	57,125	262,125	
11/1/2025	2,080,000	-	2,080,000	52,000	52,000	314,125
5/1/2026	2,080,000	220,000	1,860,000	52,000	272,000	
11/1/2026	1,860,000	-	1,860,000	46,500	46,500	318,500
5/1/2027	1,860,000	230,000	1,630,000	46,500	276,500	
11/1/2027	1,630,000	-	1,630,000	40,750	40,750	317,250
5/1/2028	1,630,000	240,000	1,390,000	40,750	280,750	
11/1/2028	1,390,000	-	1,390,000	34,750	34,750	315,500
5/1/2029	1,390,000	250,000	1,140,000	34,750	284,750	
11/1/2029	1,140,000	-	1,140,000	28,500	28,500	313,250
5/1/2030	1,140,000	265,000	875,000	28,500	293,500	
11/1/2030	875,000	-	875,000	21,875	21,875	315,375
5/1/2031	875,000	275,000	600,000	21,875	296,875	
11/1/2031	600,000	-	600,000	15,000	15,000	311,875
5/1/2032	600,000	290,000	310,000	15,000	305,000	
11/1/2032	310,000	-	310,000	7,750	7,750	312,750
5/1/2033	310,000	310,000	-	7,750	317,750	
11/1/2033			_			317,750
TOTAL	;	4,130,000	=	2,600,025	6,730,025	6,730,025

maximum annual debt service: 318,794



RESOLUTION 2019-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT IMPOSING SPECIAL ASSESSMENTS; PROVIDING FOR COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENT OF THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Panther Trace I Community Development District (the "District") is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Hillsborough County, Florida (the "County"); and

WHEREAS, the District owns and operates various infrastructure improvements and provides certain services in accordance with Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors (the "Board") of the District hereby determines to undertake various operations and maintenance activities described in the District's budget for fiscal year 2019/2020 ("Operations and Maintenance Budget"), attached hereto as Exhibit A and incorporated as a material part of this Resolution by this reference; and

WHEREAS, the District must obtain sufficient funds to provide for the operations and maintenance services and facilities provided by the District as described in the Operations and Maintenance Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the County tax roll and collected by the County Tax Collector ("**Uniform Method**"); and

WHEREAS, the District has, by resolution and public notice, previously evidenced its intention to utilize the Uniform Method; and

WHEREAS, the District has approved an agreement with the Hillsborough County Property Appraiser (the "**Property Appraiser**") and Hillsborough County Tax Collector (the

"Tax Collector") to provide for the collection of special assessments under the Uniform Method; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments on all assessable lands for operations and maintenance in the amount contained in the Operations and Maintenance Budget; and

WHEREAS, the District desires to levy and collect special assessments reflecting each parcel's portion of the District's Operations and Maintenance Budget; and

WHEREAS, it is in the best interests of the District to certify the adopted assessment roll of the District as maintained in the office of the District Manager, available for review, and incorporated as a material part of this Resolution by this reference (the "Assessment Roll"), to the Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, including the property certified to the Tax Collector by this Resolution, as the Property Appraiser updates the property roll, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT. The provision of the services, facilities and operations as described in **Exhibit A** confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the costs of the assessments. The allocation of the costs to the specially benefited lands is shown in **Exhibit A** and in the Assessment Roll.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190 of the Florida Statutes, and using procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operations and maintenance is hereby imposed and levied on benefited lands within the District in accordance with **Exhibit A** and in the Assessment Roll. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION AND DUE DATE. The collection of the previously levied debt service assessments and operations and maintenance special assessments on all assessable lands shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in **Exhibit A** and in the Assessment Roll. The District certifies all assessments for debt service and operations and maintenance for collection pursuant to Chapters 190 and 197, Florida Statutes. All assessments collected by the Tax Collector shall be due and payable as provided in Chapter 197, Florida Statutes.

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll is hereby certified and authorized to be transmitted to the Tax Collector.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law. After any amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

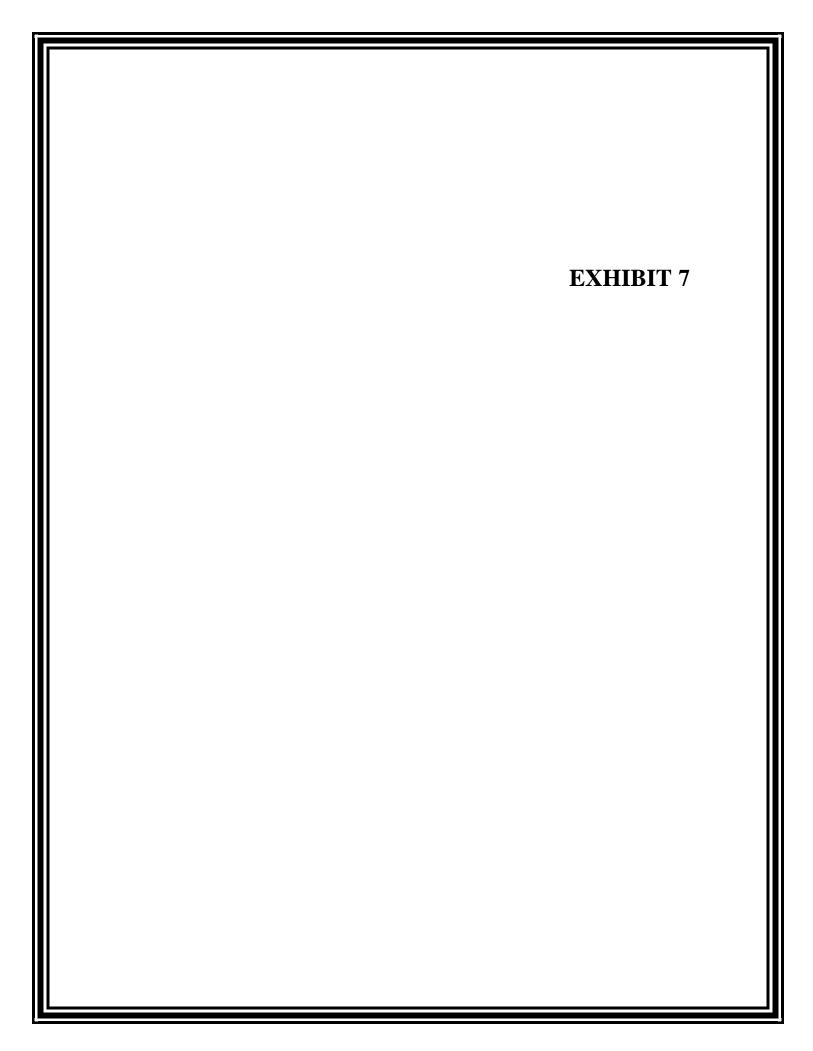
SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED THIS 27TH DAY OF AUGUST, 2019.

ATTEST:	PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT			
By:	By:			
Raymond Lotito	Megan Jones			
Secretary/Assistant Secretary	Chair of the Board of Supervisors			

Exhibit A – Fiscal Year 2019/2020 Operations and Maintenance Budget



RESOLUTION 2019-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Panther Trace I Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the Hillsborough County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board"), is statutorily authorized to exercise the powers granted to the District, but has not heretofore met; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time, and location of the District's meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The annual public meeting schedule of the Board of Supervisors for the Fiscal Year 2019/2020 attached hereto and incorporated by reference herein as **Exhibit A** is hereby approved and will be published and filed in accordance with the requirements of Floridalaw.

Section 2. The District Manager is hereby directed to submit a copy of the Fiscal Year 2019/2020 annual public meeting schedule to Hillsborough County.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS	DAY OF AUGUST, 2019.
ATTEST:	PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT
Samutamy Assistant Casantamy	Chair/ Vice Chair
Secretary/ Assistant Secretary	Chair/ Vice Chair
Print Name: Ray Lotito	Print Name:

EXHIBIT A

Notice of Meetings Fiscal Year 2020 Panther Trace I Community Development District

As required by Chapters 189 and 190 of Florida Statutes, notice is hereby given that the Fiscal Year 2020 regular meetings of the Board of Supervisors of the Panther Trace I Community Development District are scheduled to be held on the fourth Tuesday of the month at 7:30 p.m. at the Panther Trace Clubhouse, 12515 Bramfield Drive, Riverview, Florida. The meeting dates are as follows (exceptions noted below):

October 22, 2019

November 26, 2019 **THANKSGIVING IS 11/28/2019**

December 24, 2019 CHRISTMAS EVE

January 28, 2020

February 25, 2020

March 24, 2020

April 28, 2020

May 26, 2020

June 23, 2020

July 28, 2020

August 25, 2020

September 22, 2020

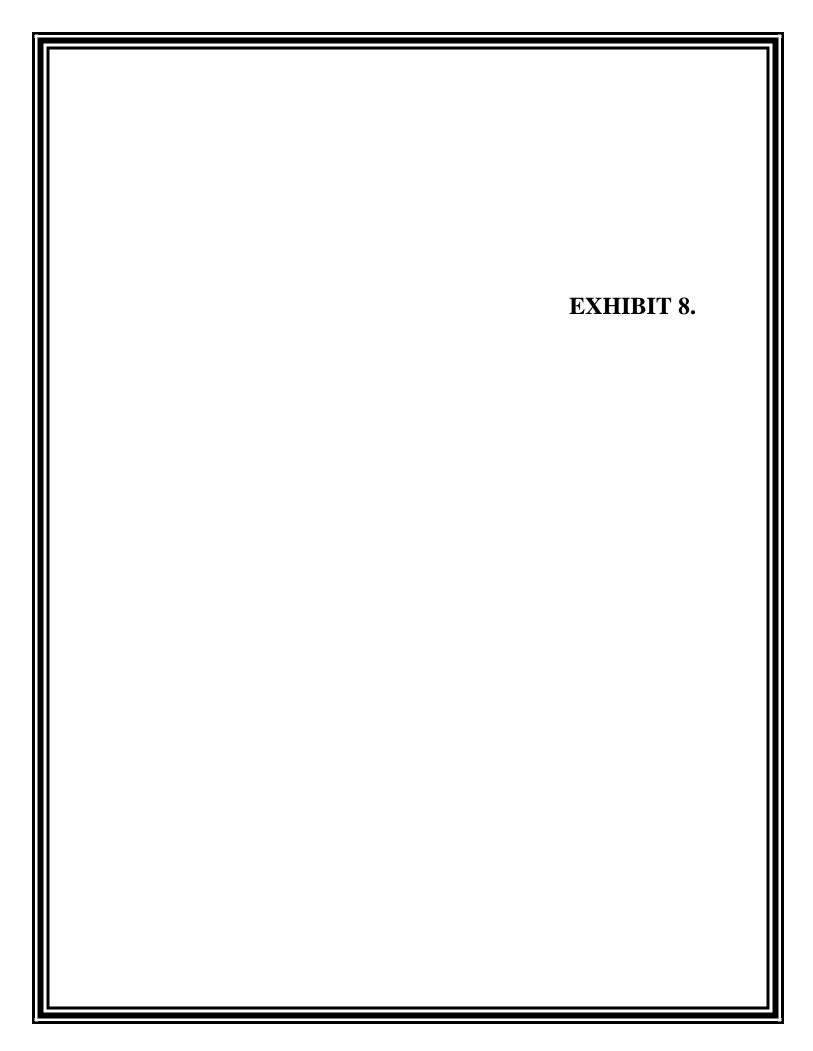
The meeting is open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for the meetings listed above may be obtained from Development Planning and Financing Group [DPFG], 15310 Amberly Drive, Suite 175, Tampa, Florida 33647 at (813) 418-7473 Ext. 4302, one week prior to the meeting.

There may be occasions when one or more Supervisors will participate by telephone.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District's Management Company, DPFG at 813-374-9105. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office at least two (2) business days prior to the date of the hearing and meeting.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

DPFG, District Management



PANTHER TRACE CDDPHASE I

FACILITIES
DIRECTOR REPORT

AUGUST 27, 2019

OD

CLUBHOUSE DEPOSITS

June			
Category	Amount		
Rentals Fees	\$550.00		
Pool Cabana Rental Fees			
Vendor Usage Fees	\$200.00		
Security Officer Fees	\$333.00		
Amenities Access Fees	\$10.00		
Miscellaneous			
Total	\$1,093.00		

Tab 2

CLUBHOUSE DEPOSITS

July			
Category	Amount		
Rentals Fees	\$400.00		
Pool Cabana Rental Fees	\$50.00		
Vendor Usage Fees	\$200.00		
Security Officer Fees			
Amenities Access Fees	\$30.00		
Miscellaneous	\$24.50		
Total	\$704.50		

DEPOSIT TOTALS

2019 Totals			
Category	Amount		
Rentals Fees	\$3,075.00		
Pool Cabana Rental Fees	\$100.00		
Vendor Usage Fees	\$1,475.00		
Security Officer Fees	\$743.75		
Amenities Access Fees	\$110.00		
Miscellaneous	\$587.75		
	\$0.00		
	\$0.00		
Total	\$6,091.50		

SOLAR

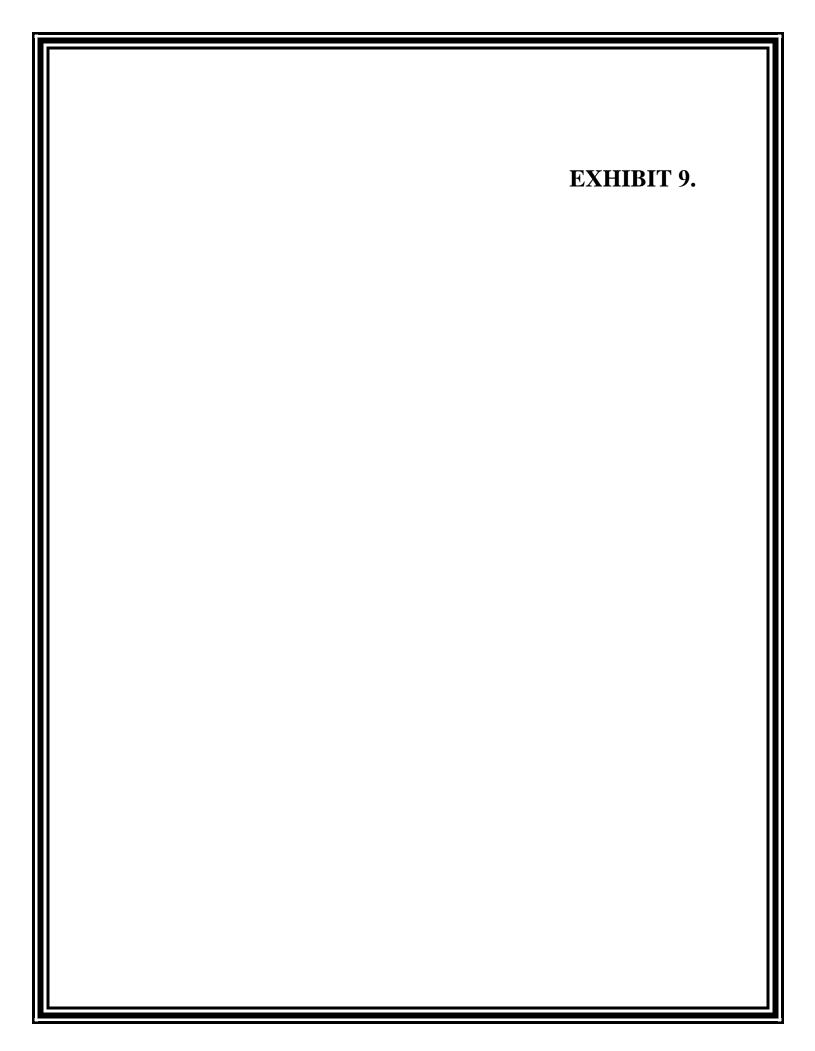


Tab 4



Community:

- September 20th Ladies' Night Out Crafting
 - September 25th Fairy Light Craft
 - October 12th Movie Night
- October 19th Community Yard Sale and Goodwill Donation Drop off





Landscape WEEKLY REPORTS AND INSPECTION

July 2019



Re: Landscape Maintenance - Weekly update

Monica,

For your review, below are landscape maintenance related items completed for the week of 7/01/19:

- 1. Mow, edge, line trim, blow common and ponds throughout common areas completed.
- 2. Removal of trash, litter, debris, and signage along Panther Trace Blvd. and entrances including pond shorelines.
- 3. Pool/ Clubhouse detail and trim/ prune as needed.
- 4. Magnolia leaf drop removal (on-going).
- 5. Select pruning along Panther Trace Blvd.
- 6. US 301 entrance trim/ prune.
- 7. Irrigation inspection completed controllers A, B, C, D.
- 8. Hawthorne exit monument sign plantings completed Loropetalum
- 9. Note: Florida Automated Weather Network (FAWN) reports rainfall measurements for the week of 7/1 7/7 was a total of 3.40" with a maximum of .80" occurring on 7/7. Soil temperatures reported as 83.03 degrees.
- 10. Panther Trace Weather Station (KFLRIVER86) reporting for Monday 7/8. Cumulative rainfall during the week was .15". The last significant rainfall was .45" on Friday 6/28.

Should you have any questions or need further information please do not hesitate to contact me at your convenience.

Thank you,

Garth Rinard

Garth Rinard, Account Manager
O: 813.757.6500
C: 813.478.9678
garth.rinard@Imppro.com



Re: Landscape Maintenance - Weekly update

Monica,

For your review, below are landscape maintenance related items completed for the week of 7/22/19:

- 1. Mow, edge, line trim, blow common and ponds throughout common areas completed.
- 2. Removal of trash, litter, debris, and signage along Panther Trace Blvd. and entrances including pond shorelines.
- 3. Pool/ Clubhouse detail and trim/ prune as needed.
- 4. Magnolia leaf drop removal (on-going).
- 5. Dead pine removal along PTB west of Greystone.
- 6. Select pruning along Panther Trace Blvd.
- 7. Palm prune seed pod removal inside pool.
- 8. Round-up weed control.
- 9. OLM inspection
- Note: Florida Automated Weather Network (FAWN) reports rainfall measurements for the week of 7/22 7/29 was a total of 2.36" with a maximum of 0.70" occurring on 7/23. Soil temperatures reported as 82.92 degrees.
- 11. Panther Trace Weather Station (KFLRIVER86) reporting for Monday 7/29. Cumulative rainfall during the week was 6.1". The last significant rainfall was 3.49" on Thursday 7/25.

Should you have any questions or need further information please do not hesitate to contact me at your convenience.

Thank you,

Garth Rinard

Garth Rinard, Account Manager
O: 813.757.6500
C: 813.478.9678
garth.rinard@Imppro.com



Re: Landscape Maintenance - Weekly update

Monica,

For your review, below are landscape maintenance related items completed for the week of 7/29/19:

- 1. Mow, edge, line trim, blow common and ponds throughout common areas completed.
- 2. Removal of trash, litter, debris, and signage along Panther Trace Blvd. and entrances including pond shorelines.
- 3. Pool/ Clubhouse detail and trim/ prune as needed.
- 4. Magnolia leaf drop removal (on-going).
- 5. Irrigation inspection Timers C, D
- 6. Select pruning along Panther Trace Blvd.
- 7. Select prune along US 301 hedge line
- 8. Round-up weed control.
- 9. Note: Florida Automated Weather Network (FAWN) reports rainfall measurements for the week of 7/29 8/5 was a total of 3.58" with a maximum of 0.48" occurring on 8/1. Soil temperatures reported as 84.56 degrees.
- 10. Panther Trace Weather Station (KFLRIVER86) reporting for Monday 7/29. Cumulative rainfall during the week was 3.82". The last significant rainfall was 3.19" on Thursday 8/1.

Should you have any questions or need further information please do not hesitate to contact me at your convenience.

Thank you,

Garth Rinard

Garth Rinard, Account Manager
O: 813.757.6500
C: 813.478.9678
garth.rinard@Imppro.com



Re: Landscape Maintenance - Weekly update

Monica,

For your review, below are landscape maintenance related items completed for the week of 8/05/19:

- 1. Mow, edge, line trim, blow common and ponds throughout common areas completed.
- 2. Removal of trash, litter, debris, and signage along Panther Trace Blvd. and entrances including pond shorelines.
- 3. Pool/ Clubhouse detail and trim/ prune as needed.
- 4. Magnolia leaf drop removal (on-going).
- 5. Irrigation inspection Timers A, B
- 6. Irrigation timers C and D adjusted down based on monthly water use report. These two pumps are trending above allowable limits. Times reduced to counter trend. Note: Usage for Timer C would also imply an ineffective rain shut off device. Technician is investigating functionality and location.
- 7. Select pruning along Panther Trace Blvd.
- 8. Selective weed control, signalgrass, on sports field.
- 9. Round-up weed control.
- 10. Limb removal storm damage, on Braml
- 11. Note: Florida Automated Weather Network (FAWN) reports rainfall measurements for the week of 8/5 8/12 was a total of 2.08" with a maximum of 0.40" occurring on 8/8. Soil temperatures reported as 84.11 degrees.
- 12. Panther Trace Weather Station (KFLRIVER86) reporting for Monday 8/12. Cumulative rainfall during the week was 6.17". The last significant rainfall was 3.31" on Monday 8/5.

Should you have any questions or need further information please do not hesitate to contact me at your convenience.

Thank you,

Garth Rinard

Garth Rinard, Account Manager
O: 813.757.6500
C: 813.478.9678
garth.rinard@Imppro.com

PANTHER TRACE

MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

A. LANDSCAPE MAINTENANCE	VALUE	DEDUCTION	REASON FOR DEDUCTION
TURF	5		Improved Bermuda
TURF FERTILITY	15		
TURF EDGING	5		
WEED CONTROL – TURF AREAS	10		
TURF INSECT/DISEASE MANAGEMENT	10		
PLANT FERTILITY	5		
WEED CONTROL – BED AREAS	10	2	Cul d sacs / remove herbicides weeds
PLANT INSECT/DISEASE CONTROL	10	2	Fakahatchee mites/ Gold Mound Duranta scale
PRUNING	10	2	Street / Sidewalk trees
CLEANLINESS	10	5	Palm fruit drop
MULCHING	5		
WATER/IRRIGATION MANAGEMENT	15		
CARRYOVERS	5		

B. SEASONAL COLOR/PERENNIAL MAINTENANCE	VALUE	DEDUCTION	REASON FOR DEDUCTION
VIGOR/APPEARANCE	10		
INSECT/DISEASE CONTROL	10		
DEADHEADING/PRUNING	10		
MAXIMUM VALUE	145		



Date: 7-22-15 Score: 93.0 Performance PaymentTM % 100

Contractor Signature:

Inspector Signature:

Property Representative Signature:



PANTHER TRACE CDD

LANDSCAPE INSPECTION July 23, 2019

ATTENDING: MONICA VITALE - PANTHER TRACE GARTH RINARD – LMP PAUL WOODS – OLM, INC. **SCORE: 93%**

NEXT INSPECTION AUGUST 20, 2019 AT 1:30 PM

CATEGORY I: MAINTENANCE CARRYOVER ITEMS 06/18/19

1. Backside of entrance monument: Selective prune Oak trees, promoting a growth habit away from conflicts with Magnolias and Ligustrum Privets.

SPORT FIELD

14. Cul-de-sac gazebo: I recommend rejuvenate pruning Fakahatchee Grass and treat with systemic Miticides.

CATEGORY II: MAINTENANCE ITEMS

BOULEVARD

- 1. Near the Ferncroft entrance at Ocelot Place: Replace the herbicide damaged Fountain Grass.
- 2. Near the Adventure entrance to Ferncroft: Closely monitor and treat for mite damage in the Fakahatchee Grass stands.
- 3. Remove bed weeds after herbicide services.
- 4. Near the well at the elementary school: Rejuvenate prune the Fountain Grass after the bloom cycle.
- 5. Pocket parks along Adventure: Control Broadleaf turf weeds in the Bahia / Bermuda unirrigated turf stands.
- 6. Rodeo west perimeter fence line: Elevate the Oaks to maintain clearance for mowers.
- 7. Along the Blvd. right of ways to the north of the sports field: Control Broadleaf turf weeds.
- 8. Bramfield cul-de-sac: Rejuvenate prune Fakahatchee grass at the gazebo.
- 9. Maintain a beveled form on the outside edge of the Variegated Confederate Jasmine.

HUNTINGTON

- 10. Deadhead the Society Garlic.
- 11. Promote infilling growth on the berm side areas of turf stress.

ENTRANCE

- 12. Control Nutsedge in the Variegated Jasmine.
- 13. Along the entrance sidewalk: Prune to elevate the Oaks to maintain pedestrian clearance. Balance prune the canopies so that they are uniform.

GREYSTONE

- 14. I recommend removing the unserviceable grass strips in the cul-de-sac island, allowing the Jasmine beds to increase.
- 15. Detail non-mowable areas with line trimmers.
- 16. Navigation Drive: Remove the gravel stone dumped in the lawn area.

CLUBHOUSE

- 17. Along the south side of the pool: Improve fertility to flush new growth in the Gold Mound Duranta.
- 18. In front of the building: Stager prune the multi-stem Hibiscus eliminating the flat top appearance, creating an improved mounded form.
- 19. Control disease in the Agapanthus.
- 20. Monitor and control crack weeds.
- 21. Remove the Phoenix palm volunteer in the Dwarf Mexican Petunia planting.
- 22. Control pest activity in the Gold Mound Duranta.
- 23. Pool planters: Remove the palm fruit as littler.
- 24. Between the playground and the pool seating area: Improve the vigor and color in the Queen palms.
- 25. Control Broadleaf turf weeds in the lawn areas.

CATEGORY III: IMPROVEMENTS – PRICING

- 1. Rodeo entrance: Provide a price to remove the dead Sabal palm.
- 2. Confirm the quantity of Oyster plants supplement replacements for the end caps.

CATEGORY IV: NOTES TO OWNER

NONE

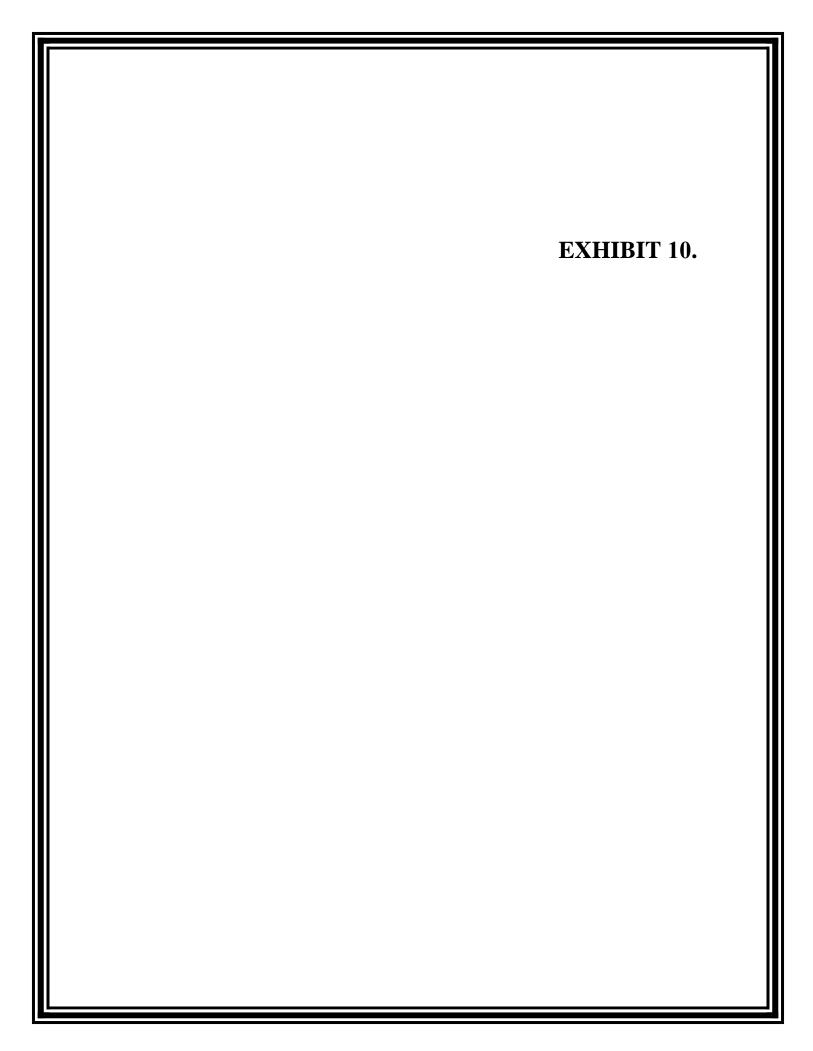
CATEGORY V: NOTES TO CONTRACTOR

1. Schedule and confirm mulching in Fall if needed by Board approval.

PGW:kn

cc: Monica Vitale <u>ptreccentermanager@verizon.net</u> Scott Carlson <u>scott.carlson@lmppro.com</u>

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PANTHER TRACE COMMUNITY DEVELOPMENT DISTRICT

♦ 12515 Bramfield Drive ♦ Riverview, Florida 33579 ♦ (813) 671-8023

To: Board of Supervisors From: Monica Vitale Date: August 27, 2019 Re: Shade Cover Proposals

Dear Board,

Attached is a proposal are proposals and documents regarding shade covers for the playground area. Please feel free to ask questions. Thank you.

Monica Vitale Facilities Director Hello Monica,

After carefully reviewing the area dimensions on the playground. I'm sorry to inform you that we can't recommend shade for any of the areas. The height of the main structure would require 24' posts which are very high for that amount of area and the footers would be huge. Also, the other areas just don't have enough space with the playground fall zones to install the shade footers. There's a rock retention wall in front and a large drain that runs behind the swings in the back. There's just not enough space when you consider that the posts can not be placed into the play equipment fall zones. I wish I had better news but I'm afraid we just can't assist on this one.

Regards,

Eric Feingold, CPSI

Project Consultant-Tampa Bay Region

(813) 767-0678

